# **Minutes Repton Parish council meeting held on MONDAY 10th february 2025**

**Present**: Councillors Sheldon (Chairman), Dickson, Rainey, Hess, Hardwick and Hurren

**Absent:** Councillors Mason, Browne, Williamson and McArdle

**Staff** **and** **public** **in** **attendance**: Clerk Caroline Crowder, District Councillor Haines, County Councillor Ford and 12 members of public.

## apologies

Councillors Mason, Williamson, Browne and McArdle. District Councillor Lowe

## declarations of interest

None.

## Dispensations on Declaration of Interests

None.

## Any Items to be taken with the public excluded

None.

## Co-option

Permission to co-opt received from SDDC, advert gone out for applications.

## Approval of the Minutes of the meeting held on 13th january 2025

**Resolved: The minutes were unanimously approved and signed by Councillor Sheldon as a correct and true record.**

## approval of the minutes of the extraordinary meeting held on 3rd february 2025

**Resolved: The minutes were unanimously approved and signed by Councillor Sheldon as a correct and true record.**

***Standing Orders suspended***

## Public Speaking

* 1. After confirming that the majority of the public were attending to discuss planning application DMPA/2023/0700, the Chairman advised that he feels Repton School should meet with the Parish Council and then again with the public to ensure that all have a chance to question and provide their views on the application. He encouraged all people with concerns or objections to raise this with the planning department at SDDC. He advised that due to the very short timescale the Parish Council would be asking for an extension to the deadline in order for these meetings to take place and the Parish Council to put forward their views. He also asked District Councillor Haines if she could get an extension and ask that this goes to Planning Committee. If the extension was not agreed then the Parish Council would call an extraordinary meeting in order to agree on their views prior to submitting to SDDC. Sarah Greig from Repton School said that the School would be happy to meet with the Council.
	2. Repton Casuals Football Club came to the meeting and asked if the Council would agree to meet with them to discuss Broomhills. The Chairman agreed to this and would contact them after the meeting.
	3. Due to there being public and School interest in parking, Councillor Hardwick provided updates at this point. Following on from a meeting last year with Derbyshire County Council Highways representative, the following points were noted:
		1. A 20mph zone and limit. Repton School, Parish Council and County Councillor Ford would support this.
		2. Missing school warning signs as you come into Repton, DCC have agreed to move and put up a new one. Repton School has agreed to cut vegetation to allow this to happen
		3. Concern about traffic on Burton Road from butchers to music school, Councillor Hardwick proposed to ask DCC to remove the central white line as much as they can, as this makes drivers drive more cautiously. **Resolved, all Councillors agreed.**
		4. School students and staff crossing the road from the wooden door in the stone wall at the bursar’s office. Councillor Hardwick understood that DCC were unlikely to fund or prioritise this crossing proposal. An alternative idea would be to place planters so people can’t walk immediately across the road. Repton School agreed to discuss this. Parish Council agreed to seek permission from DCC if Repton School will fund.
		5. Speeding on Mitre Drive, Councillor Hardwick suggested to the School to install a speed bump near the entrance to Mitre House, remove some slats in fencing for better line of sight and consider a 10mph limit on the drive. Repton School are to consider these requests.
		6. Councillor Hardwick has received air quality and nitrogen dioxide figures from SDDC, having evaluated these the rate is coming down but there is an action plan to keep improving. Part of this is to install electric charging points in council owned car parks. The Council discussed if there were any places that could be suggested. The only place is the small car park near the butchers, which has been suggested to SDDC before. The Parish Council agreed to investigate the installation of public EV charging points further

## repton school

Three members of staff attended. Anna Parish advised that the School break up on Friday for half term and will finish at 1pm for one week. She also advised that the School were supporting the Hannah’s Hope charity based at Mercia Marina.

## Planning Matters

* 1. Planning Applications

See comments under public speaking 8a

* 1. Planning Decisions

No comments.

***Standing Orders Resumed***

## County, District and Parish Councillor’s Reports

* 1. County Councillor Ford, DCC elections are to be held on 1st May, due to boundary changes he will not be representing the Repton Parish and he will be standing for Etwall and Findern. No news on the bus haven on Milton Road. Councillor Hurren reported that a near miss last week was witnessed and she wished to escalate this. John Port School were going to contact DCC to ask if they could move the stop to a different area and they have spoken to their students about crossing safely. He advised that this should be reported to DCC Highways. Lots of road closures including A38 in the next few weeks. There has been a trial of a new road repair surfacing, using old lorry tyres, they are extending the trial as it is working well. He encouraged everyone to report potholes to DCC. They have entered into a new contract with a drain clearing company and this will be kept under review. Councillor Dickson asked about the way finder discs he has requested from DDC, he agreed to chase these up. Also the Repton monument (Cross) needs to be cleaned and he has reported this to DCC with no response
	2. District Councillor Haines. Thank you for supporting the area forum meeting. Bin at Longlands, she has been promised an extra bin and will keep chasing it. Councillor Hurren advised that she has seen a new bin near the Mount Pleasant pub. It was agreed to add bins to the agenda for March for Councillor McArdle’s input as the Parish Council had also received a complaint about dog waste bags not being put into bins. She advised that SDDC are trying to publish the draft local plan by 12th March. She has no further update on the Wystan Court path. She advised that SDDC would be contact Councillor Sheldon to arrange a meeting to discuss Fisher Close.
	3. Councillor Hardwick has received information that men’s club may be set up by South Derbyshire CVS. Councillor Hurren agreed to take an action and asked for this to be added to the agenda for the next meeting.

## Chairman’s Report

He advised that he would be standing down as chairman in May. If anyone would like to discuss an interest in the role he and the Clerk could be contacted.

## clerk’s report

* 1. Annual leave: 21st – 28th March, 7th and 22nd April, 27th – 30th May, 16th – 20th June, 29th September – 3rd October, 5th – 12th and 29th-31st December 2025
	2. Poppies on Cross for remembrance. The volunteer who has previously installed these will not be able to carry this on. They suggested the Repton’s Combined Cadet Force may be able to assist. The Council asked the Clerk to approach them.
	3. The volunteer that would like to continue with the Repton in Bloom campaign had asked if anyone from the council would be able to assist him. After discussion the Council agreed that there were no volunteers to take this on at the moment. They are happy to carry on supporting the campaign from a Council point of view.
	4. Clerk had met with Councillor Browne last week and talked him through the Council’s services and policies
	5. The Clerk has received a request for more dog waste bins. It was agreed to add this to the next meeting agenda.

## grounds maintenance

**Resolved, all Councillors agreed to accept the quote from Mercia Garden Care and Woodgrow Horticulture for the arboreta maintenance.**  The also discussed that they would like to put plan together for grounds maintenance going forward to ensure that quotes could be gained before the next finance meeting.

1. opt out of standard tier requirements for anti-terror

**Resolved, all Councillors agreed to opt out of standard tier requirements due to no venue owned and run by the Parish Council having a capacity/attendance of more than 200 people.**

1. policy review

**Resolved, all Councillors agreed that having reviewed them, the following policies do not require any updates: Standing Orders, Financial Regulations, Code of Conduct, Model Publication Scheme, Complaints Procedure, Memorial Bench, Privacy Notice, Recording and Filming of Parish Council Meetings Protocol, Retention of Records, Dignity at Work, Equal Opportunities – Equality and Diversity, Training and Development, Grant Awarding, Community Engagement, Burial Ground Regulations, Risk Assessments: Burial Ground, Allotments, Council Meetings, SIDs.**

**Resolved, all Councillors agreed to that updates to the following policies: Committees and Working Groups, Disciplinary, Grievance, Allotment Tenancy, Poultry Allotment Tenancy, Arboretum Regulations, Risk Assessments: Broomhills, Mitre Field, Defibrillators**

1. Reports from Working Groups
	1. significant incident

No update.

* 1. Elderly Provision (Councillor Sheldon)

Councillor Sheldon has spoken to Trent and Dove and they hope to start the work at the Dales site over the summer as they are currently seeking some permissions for work on the entrance.

* + 1. fisher close

Councillor Sheldon is to meet with SDDC.

* 1. Environment and Heritage (Councillor dickson)
		1. Arboretum

No updates.

* + 1. lamppost testing

**Resolved, all Councillors agreed to test the two Council owned posts by accepting the quote from Cubit Ultrasonic.**

* 1. rights of way/maintenance (Councillor Dickson)

Councillor Dickson advised that kissing gates have been installed between Repton and Milton, which means those footpath 27 is no longer disabled friendly.

* 1. Burial Ground and Allotments (councillor hurren)

Councillor Hurren has been to check both sites and will report back further in future meetings.

* 1. recreation, play fields and youth
		1. Broomhills pavilion
			1. Maintenance

Emergency lighting has been tested and all passed. Clerk checked the pavilion (07/02/2025) and no issues found.

* + 1. Mitre Field
			1. Multi-function track (councillor Mason)

Waiting on updated plans from Clark & Trent, Clerk to chase with them.

* + - 1. planning permission application

Councillor McArdle has documented the details and this will be ready for the Clerk to submit once plans and the biodiversity report have been received.

* + - 1. grants (councillor hardwick)

Councillor Hardwick is to discuss with Councillor Mason.

* + - 1. crowdfunding (Councillor hardwick)

Councillor Hardwick advised that trustee Mason has launched the crowdfunding page. Clerk is to put the details into the parish magazine next month. **Resolved, all Councillor agreed to fund £100 towards publicity for this.**

* 1. emergency
		1. flooding (Councillor hess)

Report circulated by Councillor Hess before the meeting.

* 1. planning policy (Councillor rainey)

Councillor Rainey advised that he had issued a Freeport report, and the update from Councillor Haines in 11b for the local plan.

* 1. speed watch, parking and traffic
		1. speed watch ()

No reports received.

* + 1. parking and speed control (councillor hardwick)

See 8c.

* + 1. sids (councillor hardwick)

Still waiting for permission from DCC, Clerk to chase.

* 1. communication and social media (Councillor hurren)
		1. policy

Advice received from DALC and passed to the Councillors. Councillor Hurren agreed to update the draft policy and then reissue for approval.

* 1. information technology (clerk)

Repton-pc.gov.uk email addresses are being looked into. Clerk to speak to DALC and ex Councillor Griffiths, asking him to attend the next Council meeting if possible.

## Finance

* + 1. Receipts since last meeting:
			1. 11/01/2025 Additional memorial A N Other £250.00 Current Account
			2. 23/01/2025 VAT refund HMRC £304.35 Current Account
			3. 03/02/2025 transfer from Earmarked Reserves £12,800.00 Recreation Ground Account
			4. 31/01/2025 Interest NatWest £41.63 Earmarked Reserves Account
			5. 03/01/2025 Income reinvestment CCLA £179.29 Public Sector Deposit Fund
		2. Payments already made and for approval:

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| --- | --- | --- | --- | --- | --- | --- |
| **Current Account** |  |  |  |  |  |  |
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| **Date** | **Payment method/cheque number** | **Description** | **Name** | **Vat** | **Total** | **Details for banking** | **Transaction Number** |
| 10/02/2025 | Bank transfer | Clerk Salary | Clerk |   | £1,030.01 | For information only | 164 |
| 10/02/2025 | Bank transfer | Clerk pension | DCC |   | £298.75 | For information only | 165 |
| 10/02/2025 | Standing Order | Office rent | Repton Village Hall |   | £25.00 | For information only | 166 |
| 10/02/2025 | Direct Debit | Broomhills electricity | British Gas | £2.80 | £58.85 | For information only | 167 |
| 10/02/2025 | Bank transfer | Broomhills cleaning | Cleaner |   | £36.00 | For approval | 168 |
| 10/02/2025 | Direct Debit | Mobile phone | Tesco Mobile |   | £14.99 | For information only | 169 |
| 10/02/2025 | Bank transfer | Grounds Maintenance | Mercia Garden Care |   | £0.00 | For approval | 170 |
| 10/02/2025 | Card payment | Gmail hosting | Bluehost | £0.98 | £5.86 | For information only | 171 |
| 10/02/2025 | Direct Debit | Electricity for lamp (December, January, February) | SSE Energy Solutions |   | £0.00 | For information only | 172 |
| 10/02/2025 | Bank transfer | Playground Equipment inspection and routine maintenance January | SDDC | £10.93 | £65.58 | For approval | 173 |
| 10/02/2025 | Standing Order | Youth Club | Repton Village Hall |   | £150.00 | For information only | 174 |
| 16/01/2025 | Card payment | Printer ink | Cartridge People | £9.42 | £56.50 | For information only | 175 |
| 10/02/2025 | Direct Debit | Data protection fee | Information Commissioners Office |   | £35.00 | For information only | 176 |
| 10/02/2025 | Bank transfer | Poppy fixings | A volunteer | £3.98 | £23.97 | For approval | 177 |
| 10/02/2025 | Direct Debit | Water for burial ground and allotments | Source for Business |   | £157.62 | For information only | 178 |
| 10/02/2025 | Bank transfer | Emergency lighting check Broomhills | Owen Jowett Electrical |   |  £100.00 | For approval |   |
|  |  |  |  | **£28.11** | **£2,058.13** |  |  |
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| **Business Reserves Account (earmarked reserves)** |  |  |  |  |  |  |  |
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| **Date** | **Payment method/cheque number** | **Description** | **Name** | **Vat** | **Total** | **Details for banking** | **Transaction Number** |
| 03/02/2025 | Account transfer | Money for multi wheeled track at Mitre Field | Recreation Ground Account |   | £12,800.00 | Approved at February extraordinary meeting and paid | 5 |
|  |  |  |  | **£0.00** | **£12,800.00** |  |  |
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| **Recreation Ground Account** |  |  |  |  |  |  |  |
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| **Date** | **Payment method/cheque number** | **Description** | **Name** | **Vat** | **Total** | **Details for banking** | **Transaction Number** |
| 03/02/2025 | Bank transfer | Deposit for multi wheeled track at Mitre Field | Clark & Kent Contractors | £3,156.00 | £18,936.00 | Approved at February extraordinary meeting and paid | 6 |
|  |  |  |  | **£3,156.00** | **£18,936.00** |  |  |

* + 1. Bank balances
			1. NatWest Current Account = £20,605.84
			2. NatWest Business Reserves Account = £24,168.00
			3. Public Sector Deposit Fund = £44,617.87
			4. Recreation Ground Account =£1,144.00
		2. Asset Register

No updates

## Correspondence (received since last agenda until 5th February 2025)

* 1. DCC: Newsletter x 3; Derbyshire County Council Developer Contributions Protocol consultation; Derbyshire and Derby Minerals Local Plan - Submission Plan; Temporary Road Closure | Pinfold Lane / Mount Pleasant Road, Repton | 28/04/2025 - 29/05/2025; Parish & Town Council Liaison Forum 5 March 2025
	2. DALC: Newsletter x 1; Darley Dale Town Council’s third Big Green Energy Day
	3. County Councillor Ford: Local Government Reform
	4. NALC: Newsletter x 1; Chief Executive’s Bulletin x 4
	5. South Derbyshire CVS: Health and Wellbeing Bulletin x ; Funding E-Bulletin x 1; Community Reach Bulletin
	6. SDDC: Playground Inspection x 1; Polling District and Polling Place Review; Repton Area Forum Local Authority Update January 2025
	7. Sterilizing Services: Monthly Temperature Results x 1
	8. Tonight's PC meeting, DMOT/2024/1618
	9. FMG Consulting: South Derbyshire Playing Pitch Strategy
	10. Richard Hanbury DCC: 2025 01 13 FS-661836162 - Repton PC - Site Visit Issues (multiple correspondence)
	11. Broomhills Pavilion
	12. East Midlands Freeport Community Forum (EMIP) x 3
	13. Repton School: Safety Issues for Pedestrians and Students
	14. A Person: Safety Issues for Pedestrians and Students
	15. East Midlands Freeport Community Forum x 3
	16. Ron Bailey: Safety of lithium-ion batteries campaign
	17. Derbyshire Pension Fund, employer newsletter 216, January 2025

## Date and time of next Parish Council meeting

10th March 2025 in Repton Village Hall at 19:00 for parish meeting, council meeting will start on its conclusion.