# **Minutes Repton Parish council meeting held on MONDAY 11th november 2024**

**Present**: Councillors Sheldon (Chairman), Dickson, McArdle, Rainey, Brown, Mason, Hardwick, Hurren and Hess

**Absent:** None

**Staff** **and** **public** **in** **attendance**: District Councillors Lowe and Haines, County Councillor Ford, Clerk Caroline Crowder, and 6 members of public.

## apologies

None

## declarations of interest

None.

## Dispensations on Declaration of Interests

None.

## Any Items to be taken with the public excluded

None.

## Approval of the Minutes of the meeting held on 14th october 2024

**Resolved: The minutes were unanimously approved and signed by Councillor Sheldon as a correct and true record.**

***Standing Orders suspended***

## Public Speaking

A member of the public stated that they felt the new planning application at Mill Hill had very little change from the original one. Councillor Sheldon advised that all the residents that oppose the application have the right to object to the planning authority, which is South Derbyshire District Council. District Councillor Haines believes the application will go to the planning committee and one person is then allowed to speak for a maximum of three minutes.

Another two members of the public, representing the residents of Broomhills Lane, asked the Council for a contribution towards the resurfacing of the lane. They requested that the Council pay 50% of the costs. Their reasoning is based on a previous contribution of 50% thirty years ago, the lane has had no further maintenance contribution since, it should be safe access for all, and there are currently hazards and continued deterioration, increase in non-resident traffic, risk of damage to vehicles. They have been surveying the traffic and believe that 40-50% is for the stables, 12% for the playing fields and pavilion. Councillor Sheldon advised that it is not the responsibility of the Parish Council to maintain the lane; they are a user of it. No money has been agreed for this purpose in the current financial year.

Another member of the public thanked the Parish Council for persevering with the issue of the glare form the sports ground light. They also asked the Council to consider setting aside some money for the village party in 2026.

## repton school

Councillor Sheldon asked the Clerk to send an email to the School thanking them for rectifying the issue of the glare from the sports ground lights.

## Planning Matters

* 1. Planning Applications

No comments.

* 1. Planning Decisions

No comments.

***Standing Orders Resumed***

## County, District and Parish Councillor’s Reports

* 1. County Councillor Ford has been assisting the Parish Council with the flood warden scheme. They are waiting for a new officer to be appointed and this will then move forward.
  2. District Councillor Haines, there is flood liaison meeting on Thursday at 10am on Microsoft Teams. Councillor Sheldon asked if it could be an in person meeting again in the future. The SDDC local plan is still open for consultation. The Repton School planning application, there is nothing new to report, she thinks it will be coming back soon. She asked Councillor Dickson if the water tank issue on Burton Road has been improved, he advised that he thinks this has been resolved. Councillor McArdle asked about the progress of a new litter bin on Longlands, District Councillor Haines will find out the progress on this and report back.
  3. District Councillor Lowe, the local area forum for Repton is on the 21st January 2025 in Newton Solney village hall.

## Chairman’s Report

* 1. Councillor Sheldon advised that East Midlands Community Led Housing would be attending the December meeting to provide some details on their interest in Repton.
  2. The Royal British Legion have asked the Council to take over the Remembrance Parade, Councillor McArdle volunteered to meet with them for further discussion.
  3. He wished to thank Councillor Rainey and Ewan Thompson for putting together a response to the SDDC local plan. **Resolved, all Councillors agreed for the response to be sent to SDDC.**
  4. There will be a collection for the local food bank next Wednesday at 11.15 by the arch in Repton, anyone is welcome to go along and make a donation.

## Clerk’s Report

* 1. Annual leave: 2nd – 6th December, 27th, 30th, 31st December 2024; 21st – 28th March, 7th and 22nd April, 27th – 30th May, 16th – 20th June, 21st July, 15th – 19th September, 5th – 12th December 2025
  2. Pay award for 2024 25 has been agreed, back pay will go into the next payment
  3. All items to go into the budget for next year need to be with the clerk by 13th November 2024
  4. December 2025 meeting, could this be moved to 15th December 2025. **Resolved, all Councillors agreed to this**
  5. Co-option, awaiting SDDC to advise if an election is to be called or co-option is allowed. If co-option is allowed it will be advertised and on the December agenda for possible co-option of the two vacancies.
  6. December agenda will be issued on 28th November, please ensure anything you wish to be on it is provided to the clerk by 26th November.

1. recreation ground charity trustees

**Resolved, all Councillors agreed to their individual names being registered as trustees.**

1. dignity at work policy

**Resolved, all Councillors agreed to the policy.**

1. Reports from Working Groups
   1. significant incident

Councillor Sheldon advised the name for this group is being changed to Significant Incident Group. Anyone is welcome to join. He will submit an article to the parish magazine.

* 1. Elderly Provision (Councillor Sheldon)
     1. fisher close

Work is due to start in January on the Old Dales site. Councillor Sheldon is to arrange a meeting with SDDC to discuss Fisher Close plans.

* 1. Environment and Heritage (Councillor Brown)
     1. Arboretum

Councillor Brown advised that the adopted oak tree has been planted in Wystan arboretum. He has also attended the inaugural meeting on Repton in Bloom for next year; they are formulating an action plan.

* 1. rights of way/maintenance (Councillor Dickson)
     1. New solar light Matthews Jitty

Councillor Dickson advised that the Council has received an offer to fund a new solar light to cover the darker area of Matthew’s Jitty. He is to meet with a representative from DCC over the position of it.

* 1. Burial Ground and Allotments (Councillor brown)

Councillor Brown advised that he is frequently checking the burial ground and there are no current issues. The wildflower area is in need of some maintenance, Clerk to ask the grounds maintenance contractor for a quote to tidy. Also one of the no parking signs has disappeared from the gate, Clerk to order a new one and install.

* 1. recreation, play fields and youth
     1. Broomhills pavilion (councillor brown)
        1. Maintenance

Fire safety check is due, City Fire to provide a date for them to attend.

* + 1. Mitre Field
       1. Multi-function track (councillor Mason)
          1. Tender Evaluation and Preferred Bidder.

**Standing orders suspended**

The following decisions were taken by the Council as the trustees of the Repton Recreation Ground charity. Evaluation on the preferred bidder has taken place. Following an evaluation process, the results of this were provided to the trustees. **Resolved, all trustees agreed to the evaluation findings and to appoint Clark and Kent as the preferred bidder. The award is still subject to funding and there is no guarantee implied or otherwise of payments to be made from Repton Parish Council or the Trustees of The Repton Recreation Ground Charity Number: 509372. The Trustees of Repton Recreation Ground Charity number: 509372 hold no liability to pay any sums until they formally contract with Clark and Kent to commence any further work. This award is not a contract. This is a notification that they are preferred supplier only. They agree to commission the following (pricing from Tender covering Email) as the tender did not provide sufficient information to go for planning, and the design was indicative only and not a final design or plan. The following costs are estimated as:**

**1. Preliminaries £3,350.00**

**2. Design £1,000.00**

**Totalling £4,350.00 plus VAT**

**All of the above required for planning submission**

**Crowdfunding to be placed on the next agenda for agreement to the rules around this activity.**

**Clerk to update the details on Contracts Finder**

**Standing orders Resumed**

**Resolved, all Councillors agreed to move £7,200.00 over to the Recreation Ground Charity Account to cover this work. This will go into the December payment schedule for agreement.**

* + - 1. grants (councillor hardwick)

No updates.

* 1. emergency
     1. flooding (Councillor hess)

Councillors Hess and Sheldon will attend the SDDC Flood Liaison meeting later this month.

* 1. planning policy (Councillor rainey)

Councillor Rainey asked for this group name to be altered to Planning Policy, which would include Freeport, Local Plans and the NDP.

* 1. speed watch, parking and traffic
     1. speed watch ()

Report provided from Milton and Repton Speedwatch groups.

* + 1. parking and speed control (councillor hardwick

Councillor Hardwick had a meeting booked with DCC, this has now been cancelled.

* + 1. sids (councillor hardwick)
       1. Lamp Post Testing.

**Resolved, all Councillors agreed to the quote from Catena. This will have no effect on biodiversity.**

* 1. communication and social media (Councillor hurren)

Councillor Hurren is documenting a social media policy and will circulate to all before the next meeting.

* 1. information technology ()

Councillor Hurren is looking into providing email accounts for all Councillors. Clerk has suggested that they involve an ex Councillor who has knowledge in this area.

* 1. Biodiversity (Councillor hardwick)

**Resolved, all Councillors agreed the policy documented by Councillor Hardwick**.

## Finance

* + 1. Receipts since last meeting:
       1. 31/10/2024 NatWest Business Reserves Account (Earmarked Reserves) Interest £52.51
       2. 04/11/2024 CCLA Public Sector Deposit Fund Income reinvestment £184.93
    2. Payments already made and for approval:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Current Account** | |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Date** | **Payment method/cheque number** | **Description** | **Name** | **Vat** | **Total** | **Details for banking** | **Transaction Number** |
| 11/11/2024 | Bank transfer | Clerk Salary | Clerk |  | £1,004.53 | For information only | 119 |
| 11/11/2024 | Bank transfer | Clerk pension | DCC |  | £288.87 | For information only | 120 |
| 11/11/2024 | Standing Order | Office rent | Repton Village Hall |  | £175.00 | For information only | 121 |
| 11/11/2024 | Direct Debit | Broomhills electricity | British Gas | £0.82 | £17.34 | For information only | 122 |
| 11/11/2024 | Bank transfer | Broomhills cleaning | Cleaner |  | £54.00 | For approval | 123 |
| 11/11/2024 | Direct Debit | Mobile phone | Tesco Mobile |  | £14.99 | For information only | 124 |
| 11/11/2024 | Bank transfer | Grounds Maintenance | Mercia Garden Care |  | £540.00 | For approval | 125 |
| 11/11/2024 | Bank transfer | October 2024 | Bluehost (via clerk) | £0.93 | £5.56 | For information only | 126 |
| 11/11/2024 | Direct Debit | Electricity for lamp | SSE Energy Solutions |  | £0.00 | For information only | 127 |
| 11/11/2024 | Bank transfer | Playground Equipment inspection and routine maintenance October and swing repairs | SDDC | £19.33 | £115.98 | For approval | 128 |
| 11/11/2024 | Bank transfer | Trade waste burial ground and broomhills | SDDC |  | £708.50 | For approval | 129 |
| 11/11/2024 | Bank transfer | Magazine advert | The Village News Magazine |  | £64.00 | Paid under delegated authority to Clerk and Chairman | 130 |
| 24/10/2024 | Card payment | Printer ink | Cartridge People | £6.77 | £40.60 | For information only | 131 |
| 11/11/2024 | Bank transfer | Hall hire | Milton Village Hall |  | £40.00 | For approval | 132 |
| 17/09/2024 | reissued bill from 22/08/2024, 96.36 was taken show this as a credit to the account | Broomhills water | Source for Business |  | -£96.36 | For information only | 133 |
| 17/09/2024 | Credit of 96.36, this bill is for 95.88, credit remaining is 0.48 | Broomhills water | Source for Business |  | £95.88 | For information only | 134 |
| 07/11/2024 | Card payment | Antivirus | Norton | £5.00 | £29.99 | For information only | 135 |
| 11/11/2024 | Bank transfer | Milton planter refill | Firs Farm Nursery | 32.37 | 194.21 | For approval | 136 |
|  |  |  |  | **£65.22** | **£3,293.09** |  |  |
|  |  |  |  |  |  |  |  |
| **Business Reserves Account (earmarked reserves)** |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Date** | **Payment method/cheque number** | **Description** | **Name** | **Vat** | **Total** | **Details for banking** | **Transaction Number** |
| 11/11/2024 | Bank transfer | Lamppost testing for SIDs | Catena Inspection & Engineering Svs Ltd | £22.05 | £132.30 | For approval | 6 |
|  |  |  |  | **£22.05** | **£132.30** |  |  |

* + 1. Bank balances
       1. NatWest Current Account = £25,642.90
       2. NatWest Business Reserves Account = £44,032.50
       3. Public Sector Deposit Fund = £44,263.86
       4. Recreation Ground Charity Account = £70.00
    2. Asset Register

No updates

## Correspondence (received since last agenda until 6th november 2024)

* 1. DCC: Newsletter x 4; Flood Risk Management; FYI - Repton FP50; Information request: Derbyshire Parent Carer Voice
  2. DALC: Newsletter x ; Employment Law Updates; New Duty to Prevent Harassment in Workplace; DALC DAY Notice: Document Updates Due to Technical Difficulties; Request to complete and promote NALC grave re-use Forms survey
  3. NALC: Newsletter x 1; Chief Executive’s Bulletin x 5
  4. South Derbyshire CVS: Health and Wellbeing Bulletin x ; Funding E-Bulletin x 1
  5. SDDC: Playground Inspection x 1; Flood liaison meeting SDDC; New look planning application search; Autumn 2024 Newsletter
  6. Repton School:
  7. District Councillor Lowe: Leisure Contract Activity and Wellbeing Newsletter; Appeal Decision
  8. Sterilizing Services: Monthly Temperature Results x 1
  9. County Councillor Ford: Derbyshire County Council response to the National Grid proposals; DCC Chesterfield-Willington objection; Freeport; Freeport Presentation; School Parking
  10. Maple Tree Café: INVITATION TO SOUTH DERBYSHIRE COMMUNITY HUBS NETWORK
  11. C5 Project Gigabit Introduction by Connect Fibre
  12. Immediate Justice Newsletter
  13. Containers and Builders Bags
  14. EMA Community Flyer
  15. National Grid: NGET Chesterfield to Willington Project Update - EIA Scoping Report Submission
  16. Derbyshire Police and Crime Commissioner: Launching the brand-new PCC newsletter – Issue One
  17. East Midlands Community Led Housing: Potential housing site - Repton Village
  18. Milton Speed Watch Report for September and October
  19. East Midlands Airport: Community Flyer
  20. Derbyshire Pension Fund Revised Pension Administration Strategy – Employer consultation; Newsletter
  21. Planning Inspectorate: EN0210001 - Chesterfield to Willington Overhead Line - EIA Scoping Regulation 11 Notification and Consultation
  22. Royal British Legion: Next Year’s Parade
  23. Repton Speed Watch Report
  24. CCLA: Market Update - October 2024

## Date and time of next Parish Council meeting

Finance Committee Meeting Monday 25th November 2024 in the meeting room at Repton Village Hall at 19:00

Full Council Meeting Monday 9th December 2024 in the meeting room at Repton Village Hall at 19:30