# **Minutes Repton Parish council meeting held on MONDAY 9th september 2024**

**Present**: Councillors Sheldon (Chairman), Dickson, McArdle, Rainey, Brown, Mason, Hardwick, Hurren and Hess

**Absent:** Councillors Fluck and Kingman

**Staff** **and** **public** **in** **attendance**: District Councillor Haines, County Councillor Ford, Clerk Caroline Crowder, PCSO Marley and 4 members of public.

## apologies

Councillors Fluck and Kingman, District Councillor Lowe

## declarations of interest

None.

## Dispensations on Declaration of Interests

None.

## Any Items to be taken with the public excluded

None.

## Approval of the Minutes of the meeting held on 8th july 2024

**Resolved: The minutes were unanimously approved and signed by Councillor Sheldon as a correct and true record.**

***Standing Orders suspended***

## Public Speaking

A member of the public wished to express their concern over speeding on Main Street. They believe this to be worse since one lane on the A38 has been closed. Councillor Sheldon asked them if they wished to volunteer for the Community Speedwatch. PCSO Marley responded that the two speed watch groups in the parish are both very active. He advised that there was a high density of speeding on Burton Road. They had completed a Police speed check and they did not catch any speeders but had caught someone driving without insurance. He advised that he believes the issue is not with the speed but with the manner that people are driving in. The stats he advised showed that heightened speed was seen during the busy morning and afternoon school run times. The Police are working with Repton Primary School. He advised that Milton speed watch was the best in the whole of the county and they had deployed traffic officers on the back of the stats provided by the speed watch.

A member of the public wished to comment on a previous planning application. District Councillor Haines advised that she would assist them further with this.

A member of the public had sent the Council a letter asking about funding for the Youth Club. Councillor Sheldon advised that they had received it and would consider the request for funding during the budget setting in November. Councillor Mason asked them to submit any stats, facts and figures that they have to assist the Council with their decision. PCSO Marley advised that the Youth Club was making a difference and he thanked the dedicated youth club team for their work.

PCSO Marley thanked the Councillors who assisted him in the recent major incident. He advised that the crime reports around Repton were looking good. During October the Police will be addressing the use of e-scooters, which are against the law to ride on a public road, cycle path or pavement. Councillor Sheldon thanked him and his fellow officers for their work in the community.

## repton school

Anna Parish from the School advised that shields are being manufactured for the lights on the astro; they will be fitted as soon as they are available. She introduced Jeff Barnett, who is the new on-site security manager; he will be available Monday to Friday. Concern has been voiced over the speed of traffic through the village and in particular on Burton Road. Councillor Hardwick advised that the Parish Council are looking to site a Speed Indicator Device on Burton Road. PCSO Marley advised that it would be helpful if the students could wear hi Vis. County Councillor Ford was asked if he could enquire about any crossing or reduction in the speed limit.

## Planning Matters

* 1. Planning Applications

Discussion was had over planning application DMPA/2024/1052. A vote was taken and only two Councillors were in favour of objecting, **resolved no objection will be made**

* 1. Planning Decisions

No comments.

***Standing Orders Resumed***

## County, District and Parish Councillor’s Reports

* 1. County Councillor Ford has chased the legal department over the continued delay with the OITH application for the SIDS. Under the boundary review the Repton ward will join with Stenson Fields. The Chesterfield to Willington new pylons plan has been issued by National Grid. Transport Police are looking into the Willington Rail crossings as vehicles have recently become stuck. He was asked if there was any news on Freeport, he advised no. He was also asked if he could chase up rights of way discs as they had been requested
  2. District Councillor Haines, advised the draft of the local plan should be approved this month. Polling station venues are under consultation. Clerk advised that a notice would go into the Parish Council notice boards and social media.

## Chairman’s Report

Councillor Sheldon thanked District Councillor Haines for organising an onsite meeting at Mill Hill.

## Clerk’s Report

* 1. Annual leave: 2nd – 6th December, 27th, 30th, 31st December
  2. Councillor Surgeries, as no feedback had been received **Resolved, all Councillors agreed to stop any further surgeries.**
  3. Correction to July payments schedule and cashbook, SSE Energy Solutions was stated as £1.40 VAT total of £13.25. This should have been £1.43 VAT total of £13.28
  4. Issue with copyright images. DCC investigated and found it to be their issue; they paid the fine and have asked to only share words on the internet from them and no images.

1. financial regulations

**Resolved, all councillors agreed to adopt the new financial regulations**

1. bank account provider

**Resolved, all councillors agreed to stay with the current providers.**

1. willington pre-submission neighbourhood plan

**Resolved, all councillors agreed to note the plan and wish Willington Parish Council luck with it.**

1. repton village hall

**Resolved, all councillors agreed add to the Finance Committee meeting agenda**

1. broomhills lane

Councillor Dickson advised that he along with Councillor McArdle had attended a meeting. Until asked for comment or agreement on this subject it will now be removed from the agenda.

1. Reports from Committee/Working Groups
   1. major disaster

One person had written to the Clerk. Councillor Sheldon is to create a WhatsApp group, independent from the Council.

* 1. Elderly Provision (Councillor Sheldon)
     1. fisher close

No update.

* 1. Environment and Heritage (Councillor Brown)
     1. Arboretum

Councillor Brown had been asked if the Council would adopt a tree and has offered out two sites, one being the arboretum.

* + 1. telephone box

Work is now completed on the renovation of the telephone box. All involved were thanked and this will now be removed from the agenda.

* 1. rights of way/maintenance (Councillor Dickson)

No further updates.

* 1. Burial Ground and Allotments (Councillor brown)
     1. Allotments

Councillor Brown and the Clerk are to meet an allotment representative on site to discuss some issues.

* + 1. Burial Ground.

Councillor Brown and the Clerk had re-inspected the burial ground monuments as some loose headstones had been stood up right. These have been laid flat on the ground again. Lawn mowing quality has improved, and Councillor Brown is undertaking regular checks.

* 1. recreation, play fields and youth
     1. Broomhills pavilion (councillor brown)
        1. electricity contract renewal

**Resolved, all Councillors agreed to renew for three years with British Gas.**

* + - 1. permitted use of playing fields and facilities at Broomhills

Currently the only approved used of Broomhills is by Repton Casuals. No other individuals or groups are permitted to use and the Council will not hire out for business purposes

* + - 1. Maintenance

Fence has been repaired.

* + 1. Mitre Field
       1. Multi-function track (councillor Mason)
          1. tender and evaluation documents

**Resolved, all Councillors agreed to the tender document and process. Clerk to publish on Contracts Finder and Council Website.**

* + - 1. grants (councillor hardwick)

Councillors Dickson and Sheldon had recently attended a grant fair.

* + - 1. REPAIR ESTIMATE FOR MULTI PLAY BRIDGE AND SWING CHAIN FORKS

**Resolved, all Councillors agreed to the repairs.**

* 1. emergency
     1. flooding (Councillor hess)

**Resolved, all Councillors agreed for the chairman and clerk to sign the agreement**

* 1. freeport (Councillor Fluck)

No updates

* 1. speed watch, parking and traffic
     1. speed watch (Councillor kingman)

No updates

* + 1. parking and speed control

No updates.

* + - 1. SPEEDING LETTER

See 6.

* + 1. sids (councillor hardwick)

Still awaiting approval from DCC for OITH.

* 1. communication and social media (Councillor hurren)

No updates.

* 1. information technology (clerk)

No updates.

* 1. Biodiversity ()

Comments on the draft policy have been received; Councillor Fluck will update and recirculate.

## Finance

* + 1. Receipts since last meeting:
       1. 10/07/2024 CCLA Public Sector Deposit Fund from RBS General Reserves Account £1.00
       2. 22/07/2024 CCLA Public Sector Deposit Fund from RBS General Reserves Account £43,648.77
       3. ? Final interest received on RBS General Reserves Account on closure £35.38
       4. 20/08/2024 VAT refund received into Current Account £488.26
       5. 04/09/2023 CCLA Public Sector Deposit Fund Income Reinvestment £187.00
       6. 02/08/2024 CCLA Public Sector Deposit Fund Income Reinvestment £61.98
       7. 30/08/2024 Interest into Natwest Earmarked Reserves Account £46.01
    2. Payments already made and for approval:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Payment method/cheque number** | **Description** | **Name** | **Vat** | **Total** |
| 08/07/2024 | Bank transfer | Playground Equipment inspection and routine maintenance June | SDDC | 10.93 | 65.58 |
| 05/08/2024 | Bank transfer | Clerk Salary | Clerk |  | 1,004.53 |
| 05/08/2024 | Bank transfer | Clerk pension | DCC |  | 288.87 |
| 05/08/2024 | Standing Order | Office rent | Repton Village Hall |  | 175.00 |
| 22/07/2024 | Credit of £42.25 | Broomhills electricity | British Gas | -2.01 | -42.25 |
| 05/08/2024 | Bank transfer | Broomhills cleaning | Cleaner |  | 54.00 |
| 05/08/2024 | Direct Debit | Mobile phone | Tesco Mobile |  | 14.99 |
| 05/08/2024 | Bank transfer | Grounds Maintenance | Mercia Garden Care |  | 96.75 |
| 05/08/2024 | Card payment | Email July 2024 | Bluehost (via clerk) | 0.93 | 5.57 |
| 05/08/2024 | Direct Debit | Electricity for lamp | SSE Energy Solutions |  | 0.00 |
| 05/08/2024 | Bank transfer | Playground Equipment inspection and routine maintenance July | SDDC | 10.93 | 65.58 |
| 23/04/2024 | Credit of £20.56 | Broomhills electricity | British Gas |  | -20.56 |
| 23/07/2024 | Credit of £5.65 | Broomhills electricity | British Gas |  | -5.65 |
| 05/08/2024 | Bank transfer | signs for burial ground and mitre field | KPCM (via clerk) | 3.38 | 21.75 |
| 05/08/2024 | Bank transfer | Annual fee for brook monitor | Aquasition | 28.00 | 168.00 |
| 05/08/2024 | Bank transfer | Clock servicing | Cumbria Clock Company | 37.00 | 222.00 |
| 05/08/2024 | Bank transfer | External Audit fee | PKF Littlejohn LLP | 63.00 | 378.00 |
| 05/08/2024 | Bank transfer | Milton planter summer refill | Firs Farm Nursery | 32.37 | 194.21 |
| 09/09/2024 | Bank transfer | Clerk Salary | Clerk |  | 1,004.33 |
| 09/09/2024 | Bank transfer | Clerk pension | DCC |  | 288.87 |
| 09/09/2024 | Standing Order | Office rent | Repton Village Hall |  | 175.00 |
| 09/09/2024 | Direct Debit | Broomhills electricity | British Gas | 2.03 | 42.71 |
| 09/09/2024 | Bank transfer | Broomhills cleaning | Cleaner |  |  |
| 09/09/2024 | Direct Debit | Mobile phone | Tesco Mobile |  | 14.99 |
| 09/09/2024 | Bank transfer | Grounds Maintenance | Mercia Garden Care |  |  |
| 09/09/2024 | Card payment | Email August 2024 | Bluehost (via clerk) | 0.91 | 5.48 |
| 09/09/2024 | Direct Debit | Electricity for lamp | SSE Energy Solutions |  |  |
| 09/09/2024 | Bank transfer | Playground Equipment inspection and routine maintenance August | SDDC | 10.93 | 65.58 |
| 09/09/2024 | Bank transfer | Postage | Post Office Ltd (via clerk) |  | 3.05 |
| 20/08/2024 | Card payment | Postage | Post Office Ltd |  | 3.05 |
| 09/09/2024 | Credit of £30.95 | Water for allotments and burial ground | Source for Business |  | -30.95 |
| 09/09/2024 | Transfer between accounts | Move to earmarked reserves (natwest business reserve account) | Repton Parish Council |  | 7,210.90 |
| 30/08/2024 | Card payment | Data backup subscription | Backblaze | 18.51 | 92.57 |
| 09/09/2024 | Card payment | Printer ink | Amazon | 2.57 | 15.44 |
| 09/09/2024 | Bank transfer | Painting of phone box and fitting of defibrillator signs | Neil Smith Painter & Decorator |  | 1,910.00 |
|  |  |  |  |  |  |
|  |  |  |  | **219.48** | **13,487.39** |

* + 1. Bank balances
       1. NatWest Current Account = £443,966.06
       2. NatWest Business Reserves Account = £44,060.39 once transfer made
       3. Royal Bank of Scotland General Reserves Account = £0.00 waiting on final statement
       4. Public Sector Deposit Fund = £43,898.75
    2. Asset Register

No updates

## Correspondence (received since last agenda until 29th august)

* + 1. DCC: Newsletter x 8; Emergency Temporary Road Closure | The Crescent, Repton | 04/07/2024 - 10/07/2024; Extension to Emergency Road Closure | The Crescent, Repton | 10/07/2027 - 17/07/2024; Temporary Road Closure | Milton Road, Repton | 27/08/2024 - 29/08/2024; Bus Service Improvement Plan (BSIP) News No 4; Possible Copyright Infringement; Repton School, sports area lights; Temporary Road Closure | Robins Cross Lane, Repton | 07/10/2024 - 13/10/2024 x 2; Parish & Town Council Liaison Forum 15 October 2024
    2. DALC: Newsletter x 2; Pylon Campaign - funding & next meeting date
    3. NALC: Newsletter x 9; Chief Executive’s Bulletin x 6
    4. South Derbyshire CVS: Health and Wellbeing Bulletin x 2; Funding E-Bulletin x 1; DCC Discretionary Grants Consultation
    5. SDDC: Playground Inspection x ;1 Review of Private Hire Licensing Policy and Conditions; Review of Street Trading Policy; Safer & Stronger Neighbourhoods grants; Annual CCTV Consultation; South Derbyshire District Council Civic Save the Dates 2024/2025; SDDC Civic Service - Sunday 1st September 2024; Posters to Display
    6. Repton School: Repton School Floodlights Safety of Road Users
    7. Repton Village Hall: Letter to RPC
    8. Sterilizing Services: Monthly Temperature Results x 1
    9. The Local Government Boundary Commission for England: Derbyshire Division Boundary Review - Final Recommendations
    10. County Councillor Ford: Causeway Updates
    11. Member of Public: Planning Breach
    12. Forestry England: Upcoming Forestry Operations at Robin Wood, Ticknall
    13. National Grid: Chesterfield to Willington Stage 1 Consultation Events - Kilburn Event
    14. Ron Bailey Safety of Lithium ion Batteries and e-bikes and scooters
    15. EMA Community Flyer Summer 2024
    16. Communications and Engagement Team Office of the Police and Crime Commissioner for Derbyshire: Derbyshire Police and Crime Plan Consultation
    17. Fields in Trust - Environmental Adaptations to Protected Parks
    18. Letter received from a resident about parking
    19. Derbyshire Pension Fund, employer newsletter 210, July 2024 and 211, August 2024
    20. PKF Littlejohn: DE0181 2023/24 AGAR Section 3 External Auditor Report
    21. Derbyshire Immediate Justice Scheme: Newsletter
    22. CPRE Derbyshire, the countryside charity: Breaking news: Pylons and Planning Training
    23. NatWest: Important news about your account
    24. Speed Control Main Street Repton
    25. Wystan Court Overgrown
    26. District Councillor Haines: Funding Fair

## Date and time of next Parish Council meeting

Monday 14TH October 2024 following the conclusion of the Parish Meeting which is due to start at 19:00 in Milton Village Hall.