

**Minutes of the Meeting of Repton Parish Council held In the Community Room, Fisher Close,
Repton at 19:30 on
Monday 13th May 2019**

Present: Councillors Lloyd (Chairman), Dickson, Steel, Thomas, Perks and Sheldon

Staff and public in attendance: Caroline Crowder (Clerk to the Council), County Councillor Ford, District Councillors Churchill and Haines, and three members of the public.

1. Election of Chairman

It was proposed by Councillor Perks and seconded by Councillor Steel to re-elect the current Chairman Lloyd into the position for another term, she duly accepted this role. It was noted that we need to review the length of service allowed for a chairman on the annual review of the standing orders.

2. Signing of Declaration of Chairman

Signed by Councillor Lloyd and the Parish Clerk Caroline Crowder.

3. Election of Vice Chairman

It was proposed by Councillor Steel and seconded by Councillor Sheldon to elect Councillor Perks to the Vice Chairman role, he duly accepted this role.

4. Apologies

Repton School Bursar Carl Bilson.

5. Declaration of Interests

Councillor Steel is an allotment holder. Councillor Perks for street naming and numbering application SNN/2019/0334 as his property is called The Grange. Councillor Dickson for any issues concerning the Den on Mitre Field, as he lives on Mitre Drive.

6. Approval of the Minutes of the meeting held on 8th April 2019

Minutes approved and signed by Chairman Lloyd.

Standing Orders lifted for Public Speaking and Planning

7. Public Speaking

There were three members of the public in attendance who had expressed an interest in being co-opted as Parish Councillors. The elected Parish Councillors introduced themselves to these attendees.

8. Planning Matters

No comments were made on any planning applications that were published in the agenda. A street naming and numbering application, SNN/2019/0334 had been received by the Clerk and distributed to the Councillors before the meeting. Councillor Perks had already raised an interest in this application due to the naming of his residence. It was agreed by all other councillors that the proposed names were not acceptable due to being the same or similar to other names currently used in the village. Chairman Lloyd was going to ask a local historian for some ideas based on names of the fields and surrounding area. **Action Clerk: to forward these suggestions along with our non-agreement to the proposed names to SDDC.**

Standing Orders Resumed

9. County, District and Parish Councillors' Reports

County Councillor Ford advised that The Dales has not been sold, and is not out on the market for sale yet. DCC and SDDC are currently working on a scheme. The Arboretum is being worked on and planning will start around November 2019. The work surrounding the Repton Cross is still ongoing. He hasn't received any information from the school about any safety issues they have. Also Milton is to get double white lines, with some restrictions on parking on the road and the grass. **Action Councillor Perks, to request the school pass on any safety concerns to the County Council.**

District Councillors Churchill and Haines introduced themselves as they were elected into District Council on the 2nd May 2019. District Councillor Churchill thought the Repton Village Party was splendid and he was pleased with the new kissing gate at Broomhills. He declared an interest in the ongoing parking issues being experienced on the High Street. County Councillor Ford advised that the parking restrictions would be removed soon and suggested that if anybody received any fines to appeal them. **Action Chairman Lloyd, to provide an update in this month's Jottings.**

Councillor Sheldon advised that we needed to discuss a response to Trent and Dove Housing. After some discussion around this and making sure no prejudice was seen in relation to The Dales, it was decided to contact them to see if they were willing to do a survey. **Action Chairman Lloyd, to draft a response to Trent and Dove.**

10. Review of Standing Orders

It was agreed to postpone this until the next meeting. **Action Clerk, to include on next meeting agenda and issue a copy of the standing orders to all the Councillors before the meeting.**

11. Register of Disclosable Pecuniary Interests

Councillors Lloyd, Steel, Sheldon, Dickson and Thomas have already submitted theirs to the Clerk. **Action Councillor Perks, to submit his paperwork to the clerk.**

12. Clerk's Report

- a. Internal Auditor is to collect the accounts on the 16th May 2019.
- b. Ex Councillor Skeith wanted to keep the keys to Broomhills Pavilion to allow contactors access. All agreed they were happy with this. **Action Clerk, to advise Mr Skeith of the decision.**
- c. Scope wanted to know if there was an area that we could suggest for a textile recycling bank. All councillors agreed they could not suggest one at this point in time. **Action Clerk, to advise Scope.**
- d. A few complaints have been received about the burial ground maintenance. SDDC have cut the grass once, but have left grass clippings which has caused the area to look unsightly. A local company whose owner worked for the previous contractors had submitted a quote. We also need two more quotes as per financial regulations. **Action Councillors and Clerk, to obtain two more quotes.**
- e. Insurance Renewal from BHIB due 1st June 2019. Councillors wished to know the previous amount spent before agreeing to this quote. **Action Clerk, to find last year's figure and email to all councillors for them to authorise the quote for this year.**
- f. 'Fly the Red Ensign for Merchant Navy Day' it was agreed by all Councillors that there is nowhere in Repton for a flag to be flown.
- g. Adoption of the on-site balancing/storage SUDS feature from Cameron Homes. All councillors were in agreement that Repton Parish Council would not adopt these. **Action Clerk, to respond to Cameron Homes**
- h. Allotment holders wish to have another skip at the beginning of June. This was agreed. **Action Clerk, to liaise with allotment holders.**
- i. Litter and dog waste bins on the Longlands Estate, we have received complaints they are not being emptied. They currently do not fall under Parish or District Council

responsibilities. Clerk has already called the developer to advise of the repeated complaints. **Action Clerk, to follow this up with a letter to the developers.**

13. Chairman's Announcement

Banking mandates will be signed by willing councillors once any new councillors have been co-opted.

Thanks to all previous councillors for their work.

Ex-councillor Skeith would like to be included in any working party for the Broomhills Pavilion and playing fields.

Thank you to the councillors who installed the finger post.

Thank you also to Frances Whimbush for organising the Village Party.

After the audit and any recommendations made we may be able to move more funds over to the Village Hall.

The Village Hall building is currently on track and it will be decided in a future meeting when the Parish Office is to move to the Village Hall.

Action Chairman, to submit letters of thanks to Clerk for distribution.

Action Clerk, to speak to the auditor about any recommendations on reserves.

Action all Councillors and Clerk, to check what DALC courses they wish to attend, they can then be put onto future agendas for authorisation.

14. Elderly Services

Update already provided by County Councillor Ford.

15. Youth/Playing Fields Facilities

Councillor Steel advised user groups had been asked for feedback. S106 monies proposal had been put forward. He will proceed with the tenders. He will have a full report for the next meeting. Agreed for the Derby Triathlon Group to keep the £12.50 payment agreed to last year **Action Clerk, to check if we have any contacts for defibrillators and any previous price paid.**

Advise Derby Triathlon Group of payment agreement.

16. Village Maintenance and Footpaths

Discussion on bins will come back on a future agenda.

Path 9 sledge wood stakes boards need repair **Action Clerk, to find out who is responsible for repair. If it's the Parish Council then ask Mercia Gardencare for a quote.**

17. Burial Ground and Allotments

One mow of the grass at the burial grounds has been done by SDDC, however they will not remove the clippings and as such more complaints are being received. Quotes are being obtained for maintenance of the burial ground, the allotments paths, footpaths and other areas around Repton, see clerks update d. As this will take time a one off cut by Mercia Gardencare has been authorised. **Resolved Mercia Gardencare to provide one off cut for the burial ground between now and the next Parish meeting.**

It has been reported that the allotment tap has a leak. **Action Councillor Thomas, to check this and if he cannot resolve to call in a plumber.**

18. Village Heritage and Improvement

For the refurbishment of the Repton Cross, there does not need to be any English Heritage approval, SDDC have agreed the refurbishment can go ahead. We are waiting on finding out how much DCC can contribute. We need to comply with financial regulations on the amount of quotes needed for this type of work. **Action Clerk, to check the financial regulations before the next meeting**

19. Police/Safety and Highways

Ongoing

20. Arboretum/Sledge Wood and Biodiversity

Ongoing

21. Neighbourhood Plan Progress Report

It was discussed that the trees in the Village Hall car park are a health and safety issue and as such it was agreed that a letter should be sent to the Village Hall expressing the councils wish to have them removed. **Action Chairman, to compose the letter**

22. Parish Council (election and co-option)

Councillors Lloyd, Dickson, Thomas, Sheldon, Steel and Perks were all re-elected by uncontested election. This leaves 5 seats available. Co-option of new councillors has been advertised in the Parish magazine and on the Repton Parish Council website. Co-opting of any applicants will be on the agenda for the June 2019 meeting.

23. Working Parties

This is to be moved to the agenda for the June meeting.

24. Finance

a. Receipts since last meeting

Date in	Transaction Number	Transaction type	Transaction Sub type	Source	Total value	Destination Account
02/05/19	0012	Allotment	Rent	T A Cavill	£36.00	Natwest Current Account
29/04/19	0013	Burial Ground	Purchase burial plot and interment	James	£550.00	Natwest Current Account
29/04/19	0014	Broomhills Park and Pavilion	JOGS rent		£194.00	Natwest Recreation Ground Account
29/03/19	0015	Income	Interest		£5.68	RBS Reserves
01/05/19	0016	Income	Goodwill payment	Natwest reference complaint over time taken to process bank mandate	£150.00	Natwest Current Account

b. Payments since last meeting

Date in	Transaction Number	Transaction type	Transaction Sub type	Source	Total value	Source account	Cheque Number	Transaction Type
10/04/2019	5017	Village Hall	Loan repayment	Public Works Loan Board	£ 8,283.41	Natwest Current Account		Direct Debit
01/05/2019	5018	Office	Telephone and broadband	BT	£ 66.00	Natwest Current Account		Direct Debit
01/05/2019	5019	Office	Rent	Jaipur Restaurant	£ 220.00	Natwest Current Account		Standing order
24/04/2019	5030	Allotments	Skip hire	Burton Skip Hire Limited	£ 22.00	Natwest Current Account	002844	Cheque

c. Payments for Approval

Date in	Transaction Number	Transaction type	Transaction Sub type	Source	Total value	Source account	Cheque Number	Transaction Type
09/05/2019	5020	Broomhills Park and Pavilion	Climbing wall	DCC	£ 450.00	Natwest Current Account	002858	Cheque
01/05/2019	5021	Staff	Clerk salary	S Reilly	£ 48.92	Natwest Current Account	002846	Cheque
01/05/2019	5022	Staff	Clerk salary	C J Crowder	£ 706.26	Natwest Current Account	002847	Cheque
05/05/2019	5023	Broomhills Park and Pavilion	Pavilion cleaning	C Hawsworth	£ 63.00	Natwest Current Account	002848	Cheque
18/04/2019	5024	Village Hall	Payments for rebuild	Repton Village Hall Company	£ 37,713.26	Natwest Current Account	002849	Cheque
11/04/2019	5025	Broomhills Park and Pavilion	Mowing	SDDC	£ 1,067.32	Natwest Current Account	002850	Cheque
11/04/2019	5026	Village amenities	Service litter bins	SDDC	£ 1,558.13	Natwest Current Account	002851	Cheque
11/04/2019	5027	Mitre Field	Mowing	SDDC	£ 533.66	Natwest Current Account	002852	Cheque
18/04/2019	5028	Office	Office supplies	Viking	£ 77.27	Natwest Current Account	002853	Cheque
09/04/2019	5029	Staff	Miscellaneous	C J Crowder	£ 27.73	Natwest Current Account	002854	Cheque
09/04/2019	5032	Insurance		BHIB Insurance Broker	£ 973.77	Natwest Current Account	002857	Cheque

25. Correspondence

- a. SDDC Active Community Directory
- b. Outdoor Paly Solutions
- c. DALC circular
- d. HAGS spring offers
- e. Allied Westminster Insurance Services
- f. Merchant Navy Fund Supporting Partners

26. Reports to Note

27. Date and time of next Parish Council meeting

Monday 10th June 2019 19:30

**The Press and Public are invited to attend
Plans are available for inspection, by appointment, at The Parish Council Office
Mondays and Thursdays 14:00 to 18:00**