

**MINUTES OF THE MEETING OF REPTON PARISH COUNCIL HELD IN THE  
COMMUNITY ROOM, FISHER CLOSE, REPTON AT 7.30PM ON  
MONDAY 12<sup>TH</sup> NOVEMBER 2018**

**PRESENT:** Councillors Lloyd (Chairman), Thompson, Skeith, McArdle, Rainey, McGahan, Dickson, Sheldon and Thomas

**STAFF AND PUBLIC IN ATTENDANCE:** S Reilly (Clerk), District Councillor Smith and 6 members of the public.

**2614/18 APOLOGIES:** Councillor Perks and Steel, County Councillor Ford, District Councillor Stanton

**2615/18 DECLARATION OF INTERESTS**

Councillor McGahan declared a personal interest in the agenda item Royal British Legion Remembrance Poppies; Councillor McArdle declared a personal interest in the agenda item Broomhills Field and Pavilion with reference to any decision relating to the Baby and Toddler Group and Councillor Dickson declared a personal interest in planning application 9 2018 1111 – the pruning of a holly tree at 31 Burton Road, Repton.

**2616/18 APPROVAL OF MINUTES OF THE MEETING 8<sup>TH</sup> OCTOBER 2018**

**RESOLVED:** That they be signed as a true record.

**Standing Orders lifted for Public Speaking and Planning**

**2617/18 PUBLIC SPEAKING:**

A member of the public and local WI asked if the Parish Council would financially support the siting of a Christmas tree at the side of the Parish Council noticeboard near St Wystan's Church. The Parish Council being asked to cover the cost of the stand and lighting at a total of approximately £270. The Parish Council was also asked to cover the public liability insurance and apply for the permit with Derbyshire County Council. The Chairman expressed concerns regarding the loss of a parking space near the noticeboard and suggested that other locations may be more suitable and also that the Enabling Fund may be able to provide financial assistance. The Chairman advised that this issue would be discussed at the finance meeting on the 26<sup>th</sup> of November.

A member of the public advised that the old library table and oak chair, used in the past by the Parish Council, and located in the village hall were no longer required and would not be used in the new village hall. Did the Parish Council have any views on whether they should be kept? After discussion the consensus was that the Parish Council did not wish to use these items in the future.

A member of the public stated that the street lighting in the High Street was of a poor quality and needed improving. Councillor Thompson said that the lights were being changed to LEDs which should improve the brightness. The Clerk would ask County Councillor Ford for an update.

**2618/18 PLANNING MATTERS**

**a) Planning Applications**

9 2018 1002 – The erection of a detached dwelling with attached garage on land adjacent to 23 Main Street, Repton

9 2018 1053 and 1067 – Internal & external alterations and refurbishment including the installation of glazed wall and doors to the cloisters at Pears School, Repton School, Willington Road, Repton

9 2018 1080 – The felling of a copper maple at Woodleigh, Main Street, Milton

- 9 2018 1120 – The erection of a car port at 48 Monsom Lane, Repton
- 9 2018 1108 – The pruning of a holly tree at Holly Grange, Main Street, Milton
- 9 2018 0848 – Approval of reserved matters for layout, scale, appearance, landscaping of outline permission ref: 9 2017 0194 for the erection of 13 dwellings at Askew Lodge, Milton Road, Repton
- 9 2018 1118 – The crown reduction of a cherry tree at 14 Milton road, repton
- 9 2018 1111 – The pruning of a holly tree at 31 Burton Road, Repton
- 9 2018 1187 – The felling of a chestnut tree at The Grange, 16 Main Street, Repton
- 9 2018 1110 – Replacement of an existing one and a half storey bungalow with the erection of two 2-storey dwellings with integral garages, one being a four bedroom and the second a five bedroom dwelling at The Paddock, Chestnut Way, Repton
- RESOLVED: 9 2018 1110 – Replacement of an existing one and a half storey bungalow with the erection of two 2-storey dwellings with integral garages, one being a four bedroom and the second a five bedroom dwelling at The Paddock, Chestnut Way, Repton – the Parish Council would object on the following grounds: the application does not meet the criteria of the Neighbourhood Development Plan Policy H5: DESIGN OF NEW DEVELOPMENTS: Proposals for new housing must be of high quality and designed to reflect the character and distinctiveness of the villages of Repton and Milton. They must demonstrate how they meet the following:**
- **Reflect the design principles in the Village Design Statement.**
  - **Identify with the local character to create a sense of place appropriate to the location.**
  - **Consideration of context and character.**
  - **Appropriateness of the building styles to the historic context as a listed building and/or within the Conservation Areas.**
  - **Integration of new proposals into the village and landscape setting, including the provision of grass verges or open spaces, where appropriate.**
- There would be no comments on the other planning applications.**

#### **b) Planning Decisions**

- 9 2018 1016 – Listed building consent for the replacement of a gable window with a set of timber framed glazed double doors at Mill Farm, 25 Main Street, Milton – listed building consent granted
- 9 2018 0928 – The felling of a holly tree at Kirby Holt, 22 Main Street, Milton – no objection
- 9 2018 1007 – The felling and pruning of trees at 19A Pinfold Lane, Repton – no objection
- 9 2018 0788 – The erection of a detached 3 bedroomed property with associated parking at land adjacent to 21 Springfield Road, Repton – full permission granted
- 9 2018 1039 – The pruning of an oak tree at Bower Hill, The Walled Garden, Well Lane, Repton – no objection
- 9 2018 1025 – The crown reduction of a horse chestnut tree covered by SDDC TPO no 128 at 19A Pinfold Lane, Repton – TPO consent granted
- 9 2018 0999 – Demolition of the existing garage and the erection of a replacement garage at 23 Main Street, Repton – householder permission granted

#### **Standing Orders Resumed**

#### **2619/18 COUNTY, DISTRICT AND PARISH COUNCILLORS' REPORTS**

- a) District Councillor Smith advised the meeting of the Christmas recycling programme – the bins would be emptied on Thursday 27<sup>th</sup> December, not Christmas Day, however there would be no collection the following week. Extra bins would be located at recycling points.
- b) Councillor Thompson reported that the maintenance work at St Wystan's Court had still not been undertaken. The Clerk would contact South Derbyshire District Council again.

- c) Councillor McGahan said that a replacement tree had been ordered for the Arboretum and that the maintenance contract was due for renewal. An ad hoc agreement may be possible and he would obtain further details for the Finance Meeting.
- d) Councillors Skeith and Dickson had attended the Area Forum. They had raised the issues of the trees at Mount Pleasant and traffic concerns outside Repton Primary School. The Speedwatch campaign on Milton Road has identified 150 motorists who were speeding and of those 35 had been fined.
- e) Councillor McArdle expressed thanks to Councillors Skeith and McGahan for their work displaying the poppies on Repton Cross and in the village. The Parish Council seconded this vote of thanks.
- f) Councillor McArdle also raised the issue of shredded waste being used in local fields, and the size and content of the shredded waste. Following reports of a large pile of waste in local fields South Derbyshire District Council had investigated and reported that no offence had taken place. Councillor Thompson asked the Clerk to obtain clarification as to the size and type of waste permitted by Environmental Health.
- g) Councillor Dickson had attended the Derbyshire Parish Councillors' meeting at Police Headquarters in Ripley and had circulated notes from the meeting.
- h) Councillor Sheldon commented on the continuing road works in Repton and the need for the ageing gas pipes to be renewed. County Councillor Ford would be asked if there were any plans for this work to be scheduled.

#### **2620/18 CLERK'S REPORT**

##### **a) Update on Safer Neighbourhood Grant Application**

The Clerk advised the Councillors that a grant application had been submitted for funding towards a new street light on footpath 27.

##### **b) Repton Village Party 4<sup>th</sup> May 2019**

A letter had been received requesting financial support, by sponsoring the climbing wall, for the Village Party next year.

**RESOLVED: The Parish Council agreed to use of The Mitre Field, subject to the usual conditions – exclusive usage cannot be granted and the Parish Council is not responsible for insuring the event; the Parish Council would also pay for the hire of the Climbing Wall.**

##### **c) PAT Testing**

The Clerk thanked Councillor McArdle for organising the PAT testing for the office and Broomhills pavilion. All the items tested had passed.

#### **2621/18 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman asked if any Councillor wished to read a lesson in the service of 9 Lessons and Carols at St Wystan's Church on the 23<sup>rd</sup> of December. As no other Councillor volunteered the Chairman would read the lesson.

#### **2622/18 VILLAGE SIGNS**

Councillor Skeith reported the fingerpost sign was being returned, with possibly an additional delivery charge, and Leander Architectural had advised that they had actually manufactured the original 'Mercia' signs, and had quoted £350.00 ex vat to site fix a new Sign mounted on 2 posts. If details of the original signs could be found the company may be able to quote for the new sign at a lower price, than that originally supplied, as an existing one would not be required as a template.

#### **2623/18 PLANTER FOR REPTON**

As previously stated this issue would also be discussed during the site meeting with the Highways Department. The Clerk would contact Derbyshire County Council and County Councillor Ford again with this request.

### **2624/18 CROSSING BY ST WYSTAN'S SCHOOL**

Councillor Thomas reported that he had, to date, been unable to make any progress on this issue; this would not be an agenda item in the future until Councillor Thomas advised.

### **2625/18 FOOTPATHS & BRIDLEWAYS**

Councillor McArdle reported that a member of Melbourne Footpaths Group had recently moved to Repton and was voluntarily repainting some of the local footpath signs. Councillor McArdle proposed that he should be reimbursed for the cost of the paint and was to meet with him regarding this work.

**RESOLVED: Councillors were supportive of this suggestion which would be discussed at the Finance Meeting.**

### **2626/18 ST ANN'S WELL**

The Clerk had received a copy of a letter, sent by the landowner to South Derbyshire District Council, regarding the nomination of St Ann's Well as a Community Asset. The landowner stated that he should have been approached by the Parish Council prior to the nomination being made.

**RESOLVED: The Councillors agreed that Councillors Dickson and Sheldon should contact the landowner to discuss the nomination.**

### **2627/18 BROOMHILLS FIELD & PAVILION**

Councillor Skeith confirmed that the application for s106 funding for the pavilion refurbishment had now been completed. After discussion it was agreed that December 2019 would be suggested as a completion date. Councillor Skeith proposed that the Repton Casuals Agreement for use of the pavilion and field should be reviewed and attempts to encourage other groups to use the facilities should continue. The Baby and Toddler Group had supplied details of the storage facility they wished to place at Broomhills, however they were still awaiting a response from South Derbyshire District Council as to whether planning permission was required.

**RESOLVED: Councillors agreed that the storage container could be placed at Broomhills, subject to planning permission not being required, Councillor Skeith would meet with the Baby and Toddler Group Leader and Repton Casuals and agree a location.**

### **2628/18 REPTON VILLAGE HALL PROPOSAL & MEMORANDUM OF AGREEMENT**

The revised memorandum of Agreement had been circulated to the Councillors prior to the meeting.

Councillor Thomas reported that the tenders had been received by the Repton Village Hall Company and these would be assessed by Armsons and the recommendations would be received by the 30<sup>th</sup> of November. Councillor Thompson again requested that a time line for the project should be documented. Councillor Thomas said that this could be done at the next meeting of the working group.

**RESOLVED: The Parish Council's working groups's approval of the revised wording of the Grant Agreement (previously referred to as The Memorandum of Agreement) with Repton Village Hall Company, in accordance with Resolution 2607/18 (08.10.18) and the subsequent circulation of that agreed text is noted and approved.**

**All Councillors voted in favour of this resolution with the exception of Councillor McGahan who voted against.**

**RESOLVED: The Chairman, a second Councillor and the Clerk are authorised to execute the Grant Agreement on behalf of the Parish Council, when Repton Village Hall Company have confirmed to the Parish Council working group that they are fully able to comply with clause 4.3 of the Grant Agreement to build a replacement village hall and the Parish Council working group members have confirmed this, in writing, to the Chairman and Clerk.**

All Councillors voted in favour of this resolution with the exception of Councillor McGahan who voted against.

**RESOLVED:** Following the signing of the Grant Agreement, in accordance with the resolutions above, to grant Repton Village Hall Company £415,000 towards the cost of demolishing and rebuilding Repton Village Hall, the Clerk Repton Parish Council, as the Responsible Financial Officer, is authorised to apply to the PWLB for a loan of £415,000, repayable over a period of 25 years, or thereabouts, and to establish the timing of the half yearly repayment dates and other terms, as necessary. The loan to be on the normal published PWLB terms. (The actual repayment period being such that the instalments are not materially more than can be paid out of the cost per household anticipated in the 2017 Repton Village Hall referendum).

All Councillors voted in favour of this resolution with the exception of Councillor McGahan who voted against.

#### **2629/18 NEIGHBOURHOOD PLAN PROGRESS REPORT**

Councillor Thompson informed the meeting that the definitive version of the Plan had now been agreed and the consultation period had commenced, the closing date being the 6<sup>th</sup> of January 2019. Councillor Rainey queried whether the Parish Council should comment and Councillor Thompson responded that we would await the responses before making that decision.

#### **2630/18 ROYAL BRITISH LEGION REMEMBRANCE POPPIES**

The Councillors discussed the additional poppies that had been used in the village display and the total donation to make to the RBL in respect of the poppies and the wreath.

**RESOLVED:** Councillors agreed to make a s137 donation of £300.00, in respect of the Poppy Wreath and additional poppies, to the Royal British Legion.

#### **2631/18 RETENTION OF RECORDS POLICY**

The policy had been circulated prior to the meeting.

**RESOLVED:** Councillors agreed to adopt the Retention of Records Policy.

#### **2632/18 COMPLAINTS POLICY**

The complaints procedure had been circulated prior to the meeting.

**RESOLVED:** To adopt the complaints procedure.

#### **2633/18 FINANCE**

##### **a) Receipts since last meeting:**

RBS: Interest 28.09.18	£ 1.37
Central England Co-Operative Ltd – interment	£ 250.00
Dignity Funerals Ltd – inscription fee	£ 170.00
Central England Co-Operative – monument fee	£ 200.00

##### **b) Payments since last meeting:**

None

##### **c) Payments for Approval:**

S. Reilly – Net Pay to 1 <sup>st</sup> November	£ 684.01
Cheque no 002789	
SDDC – Community room rent	£ 10.00
Cheque no 002790	
Milton Village Hall – hire of hall	£ 40.00
Cheque no 002791	
Leander Architectural – finger post sign	£ 165.60
Cheque no 002792	
The Bulls Head – use of toilets	£ 500.00
Cheque no 002793	
Public Health Act 1936 s87	

Derbyshire County Council – grit Cheque no 002794	£ 395.24
O Heap & Son (Derby) Ltd – Broomhills fire extinguisher service Cheque no 002795	£ 344.88
Local Government Act 1972 (Misc Provisions) s19 Sam Phillips Garden Care Ltd – hedgecutting, footpaths, mowing of Burial Ground Cheque no 002796	£2550.00
Open Spaces Act 1906 s9 &10 C Hawksworth – pavilion cleaning Cheque no 002797	£ 72.00
Local Government (Misc Provisions Act) 1976 s19 Firs Farm Nursery – planting of Milton Planters Cheque no 002798	£ 159.94
Viking – ink cartridges, paper, envelopes Cheque no 002799	£ 166.03
Mr N Islam – office electricity Cheque no 002800	£ 95.97
Reliable Electrical – PAT testing Cheque no 002801	£ 50.00
<b>S137 Donation</b>	
Royal British Legion – Poppy Appeal Cheque no 002802	£ 300.00
Direct Debits:	
BT – Office telephone 01.11.18	£ 66.00
E-on Pavilion electricity 21.10.18	£ 66.80
19.11.18	£ 41.47
Standing Order:	
Jaipur Restaurant – office rent 01.11.18	£ 220.00

**RESOLVED: The payments should be made**

**d) Bank Balances:**

RBS Direct Reserve Account 31.08.18 £35718.20  
 Nat West Current Account 05.11.18 £42483.48  
 Repton Recreation Ground Account 12.07.18 £1162.68

**e) Milton Village Hall Accounts 31.01.18**

The accounts had been circulated prior to the meeting.

**RESOLVED: To note the accounts.**

**2634/18 CORRESPONDENCE**

South Derbyshire District Council: Christmas Lights Switch On; Clean-Up Scheme;  
 Derbyshire County Council: Invitation to Planning Committee re Swarkestone Quarry;  
 Parish & Town Councils' Liaison Forum; Mobile Library Routes; Child Sexual  
 Exploitation Campaign;  
 Repton resident – St Ann's Well  
 Newton Solney resident – hole on footpath  
 Repton resident – footpaths  
 Repton resident – dangerous dogs  
 Repton resident – road works in Repton  
 Repton resident – The Den car park  
 Rural Action Derbyshire – Fit for the Future Conference for Village Halls  
 Ticknall Parish Council – Autumn Litter Pickers  
 Derbyshire Police – Parish Councillors Evening Invitation; Hate Crime Awareness  
 Week

**RESOLVED: Councillor McArdle would contact the Repton resident regarding  
 The Den Car Park and obtain further details and to note all correspondence.**

**2635/18 REPORTS TO NOTE**

DALC: 14 – Excellence Awards, External Audit;

**RESOLVED: to note all reports**

**2636/18 DATE OF NEXT MEETING**

Monday 10<sup>th</sup> December 2018 at 7.30pm in The Community Room, Fisher Close, Repton

The meeting closed at 9.00pm