

## REPTON Parish Council



**Repton Parish Council Repton Village Hall Askew Grove** Repton Derbyshire **DE65 6GR** 

Tel: 01283 701309 Mobile: 07341 907137 Email: clerk@repton-pc.gov.uk Web: www.repton-pc.gov.uk

**Office Hours**: Monday 14:00 – 17:00 Thursday 14:00 – 17:00

2<sup>nd</sup> March 2020

To all members: You are summoned to attend:

## **REPTON PARISH COUNCIL MEETING**

To be held on Monday 9<sup>th</sup> March 2020 following the Parish Meeting at 19:00 at The Meeting Room in Repton Village Hall

Caroline Crowder

Clerk to the Council and Responsible Finance Officer

## **PARISH COUNCIL MEETING AGENDA**

- 1. Apologies
- 2. Declaration of Interests
- Approval of the Minutes of the meeting held on 10<sup>th</sup> February 2020
- Public Speaking A few minutes will be made available.
- 5. Planning Matters

a. Planning Applications

<u>Reference</u>	<u>Location</u>	<u>Proposal</u>	<u>Valid</u>
DMPA/2020/0120	28, Well Lane, Repton, DE65 6EY	New roof finish to the existing sun-room to include two conservation roof lights	07/02/2020
DMPA/2019/1305	Land at Knights Lane, Bretby, Derbyshire, DE15 0RT	The erection of 8 holiday cabins	11/02/2020
DMOT/2020/0121	Chestnut House, Mitre Drive, Repton, Derby, DE65 6FJ	The crowning of trees	11/02/2020
DMPA/2020/0139	Lower Taylors Cottage, 1 Well Lane, Repton, Derby, DE65 6EY	The erection of an extension to the existing detached garage, replacement double gates, resurfacing of drive, the installation of low level lighting to drive and new coach lights to gate pillars and garage front	17/02/2020
DMPA/2019/1321	17 Springfield Road, Repton, Derby, DE65 6GN	The erection of a two storey side extension & single storey rear extension. Amended plans received and amended ownership certificate	18/02/2020
DMOT/2020/0143	Telephone Exchange, Willington Road, Repton, Derby, DE65 6FH	The pollarding of a hybrid poplar	20/02/2020
DMPA/2020/0161	44 The Pastures, Repton, Derby, DE65 6GG	Listed Building Consent application in substitution of the previously approved 9/2017/0272 for the renovation of the old Engine shed	20/02/2020

**Planning Decisions** 

<u>Reference</u>	<u>Location</u>	<u>Proposal</u>	<u>Valid</u>	<u>Decision</u>
DMPA/2019/1232	26a Main Street, Milton,	Listed Building Consent for the	30/10/2019	07/02/2020

	Derby, DE65 6EF	installation of a new window and the lowering of existing cill to form larger window at	Delegated Decision
DMPA/2020/0040	8 Springfield Road, Repton, Derby, DE65 6GN	Erection of a two storey rear extension at	 19/02/2020 Delegated Decision
DMPA/2019/1380	58 Burton Road, Repton, Derby, DE65 6FN	The removal of existing garage and the erection of a car port at	12/02/2020 Delegated Decision

- 6. County, District and Parish Councillors' Reports
- 7. Chairman's Report
- 8. Clerk's Report
  - a. Approval needed for Clerks hours to be increased to 14 hours per week from 1st January 2020
  - b. Clerks salary review and appraisal due 24<sup>th</sup> February 2020
  - c. All policies apart from the financial regulations are due for review; they have been issued to councillors and needs agreement from the council. Minor updates only recommended to contact details, office location and office opening times.
  - d. One uncashed cheque from previous financial year (2018/19) for electricity at the old office, cheque cancelled and will appear as a credit into the current account
  - e. Clerk requests permission to attend training at DALC; Grant Funding Training, Burials and Cemetery, Law and Good Practice
  - f. Increase in clerk hours has now triggered the need to pay into a pension scheme, a pension scheme needs to be picked, suggest to use DCC
  - g. Maintenance Contracts
- 9. Elderly Services (Councillors Sheldon, Perks, Lloyd, McArdle)
- 10. Youth/Playing Fields Facilities (Councillors Steel, Perks, Griffiths, Munnien. Mr Skeith)
  - a. Broomhills progress on S106.
  - b. Playing field inspections
  - c. Mitre field fence repairs
- 11. Village Maintenance and Footpaths (Councillors Dickson, Sheldon Griffiths, Brown, McArdle, Munnien)
  - a. Footpath between Repton and Willington
  - b. Pavement on Burdett Way
  - c. Community Facility Funding
  - d. Severn Trent Community Fund
- 12. Burial Ground and Allotments (Councillors Rainey, Steel, Thomas, , Griffiths, McArdle)
- 13. Village Heritage and Improvement (Councillors Thomas, Steel, Perks, Dickson)
- 14. Police/Safety and Highways (Councillors Griffiths, Dickson, Brown, Thomas, Rainey)
  - a. Progress on planters
  - b. Flooding
  - c. Repton School parking
- 15. Arboretum/Sledge Wood and Biodiversity (Councillors Brown, Lloyd, Munnien; Mr McGahan)
  - a. New arboretum progress
- Neighbourhood Development Plan and Planning (Councillors Lloyd, Perks, Sheldon, Munnien, Rainey; Mr Thompson)
- 17. Information Technology (Councillors Griffiths, Munnien)
- 18. Finance
  - a. Receipts since last meeting:

£297.00
£650.00
£19.19
£95.97
£27.00
£1,600.15
£1,500.00

b. Payments for Approval:

	Payment	, , , , , , , , , , , , , , , , , , ,					
	method/cheque						
Date	number	Name	Description	Vat	Total	Details for banking	
				£	£		
09/02/20	BACS	Website and email hosting	Blue Host (via Ian Griffiths)		94.39	Current Account	Approval sought
13/02/20	BACS	ink	Viking	6.60	39.58	Current Account	Approval sought
13/02/20	BACS	End of Year Finance for Clerks Course	DALC		50.00	Current Account	Approval sought
17/02/20	Direct Debit	Broomhills Pavilion Water	South Staffs Water		44.22	Current Account	Approval sought
17/02/20	Direct Debit	Water for burial ground and allotments	South Staffs Water		24.67	Current Account	Approval sought
18/02/20	BACS	Mobile phone top up	Vodafone (via Clerk)		10.00	Current Account	Approval sought
22/02/20	Direct Debit	Broomhills electricity charges	British Gas	7.87	165.46	Current Account	Information only
25/02/20	BACS	Parking for DALC End of year finance course	Clerk		4.00	Current Account	Approval sought
25/02/20	BACS	Mileage for DALC course	Clerk		20.70	Current Account	Approval sought
09/03/20	BACS	Pay into reserves account	RBS		6,346.35	Current Account	Approval sought
09/03/20	2941	Petty cash			59.70	Current Account	Approval sought
09/03/20	BACS	Payroll	Clerk		761.98	Current Account	Information only
09/03/20	2942	Broomhills Pavllion Cleaning	C Hawksworth		0.00	Current Account	Approval sought
09/03/20	2942	Broomhills Pavillion Cleaning Materials	C Hawksworth	0.35	1.75	Current Account	Approval sought
09/03/20	Direct Debit	Email account	BT		7.50	Current Account	Approval sought
09/03/20	Standing Order	Office rent	Repton Village Hall Company		230.00	Current Account	Approval sought
09/03/20	BACS	Mileage for agenda going into three notice boards	Clerk		12.60	Current Account	Approval sought
26/02/20	BACS	New arboretum work	Woodgrow Horticulture Ltd	350.00	2,100.00	Current Account	Approval sought
				364.82	9,972.90		

- Bank reconciliation for approval
- d. Bank balances
- Asset Register, this has been provided to councillors as part of the policy review in 7c e.
- Current direct debits for British Gas electricity for the pavilion, South Staffs Water for water at the pavilion, burial ground and allotments, Public Works Loan Board repayment of loan, BT for email account. These need approval to remain in place.
- Approval needed to set up Standing Order for monthly payment of rent for the office space to Repton Village Hall Company

  19. Correspondence

From	Subject	Date Received
SDDC	South Derbyshire	28/01/2020
	Environmental Forum	
DALC	20 miles per hour speed limit – DCC	29/01/2020
NALC	Newsletter	29/01/2020
		12/02/2020
		12/02/2020
DALC	Derbyshire Constabulary Invitation	29/01/2020
NALC	Spring conference 2020	30/01/2020
		20/02/2020
		13/02/2020
St Wystans Church	Conservation Management Plan	31/01/2020
SDDC	Severn Trent Community Fund	31/01/2020
NALC	Chief Executives Bulletin	31/01/2020
		07/02/2020
		16/02/2020
		21/02/2020
Police	Spotlight Newsletter	03/02/2020
Trent Valley Org	Invitation to beaver	03/02/2020
	information evening	
NALC	NALC Study Tour	03/02/2020
	·	18/02/2020
SDDC	South Derbyshire Local Green Spaces Modifications Consultation	04/02/2020
DCC	Parish and Town council Liaison Forum	05/02/2020
SDDC	Repton Area Agenda pack	05/02/2020
SDDC	Flood Liaison Meeting – Environment Agency Briefing Notes	05/02/2020
DALC	Training Timetable	06/02/2020
SDDC	Age UK Scam	10/02/2020
DALC	Councillor Essential Training Courses Venues	13/02/2020
DCC	Live Stronger for Longer	17/02/2020

SDDC	Repton Flooding Notes – Sunday 16/02/20	17/02/2020
DCC	Emergency Road Closure: B5008 Willington Road, Repton	18/02/2020
SDDC	Message to Councillors re Flooding	18/02/2020
DALC	Spring Seminar – 12 March 2020 – Alfreton Hall	20/02/2020
SDDC	Flood Liaison Minutes	21/02/2020
Heather Wheeler, MP	Financial Help for Flooded Properties	21/02/2020
SDDC	Update on Refuse/Compost Collections missed due to Flooding	21/02/2020
SDDC	Calling all community groups in South Derbyshire and the wider national forest	24/02/2020
DALC	NALC/BTA Toilet Tax Survey	25/02/2020
SDDC	Review of Charitable Collections Policy	25/02/2020

<sup>20.</sup> Date and time of next Parish Council meeting

The Press and Public are invited to attend