



REPTON PARISH COUNCIL



Parish Council Office
40 High Street
Repton
Derbyshire
DE65 6GD

Tel: 01283 701309
Email: reptoncouncil@btinternet.com
Web: www.repton-pc.gov.uk

Office Hours: Monday 14:00 – 17:00
Thursday 14:00 – 17:00

9th September 2019

To all members: You are summoned to attend:

REPTON PARISH COUNCIL – ANNUAL MEETING
To be held on Monday 9th September 2019 at 7.30pm in
The Meeting Room, Repton Village Hall, Askew Grove, Repton

Caroline Crowder
Clerk to the Council and Responsible Finance Officer

PARISH COUNCIL MEETING AGENDA

1. Apologies
2. Declaration of Interests
3. Approval of the Minutes of the meeting held on 8th July 2019
4. Public Speaking - A few minutes will be made available.
5. Planning Matters

a. Planning Applications

<u>Reference</u>	<u>Location</u>	<u>POSTCODE</u>	<u>Proposal</u>	<u>Valid</u>
9/2019/0698	29 Main Street Milton Derby Derbyshire	DE65 6EF	The erection of extensions and alterations to front boundary wall at	21/06/19
9/2019/0624	54 Little Croft Burton Road Repton Derby Derbyshire	DE65 6FN	The erection of two storey side and rear extensions, a first floor front extension, alterations to the roof and the conversion of existing outbuilding to living accommodation including a single storey link at	30/06/19
9/2019/0700	29 Chestnut Way Repton Derby Derbyshire	DE65 6FQ	The erection of extensions at	01/07/19
9/2019/0678	18 The Pastures Repton Derby Derbyshire	DE65 6GG	The felling of one tree at	08/07/19
9/2019/0719	The Coach House Well Lane Repton Derby Derbyshire	DE65 6EY	The variation of condition no. 12 of permission ref. 9/2018/1199 (relating to demolition of existing extensions to the coach house and erection of replacement dwelling) at	04/04/19
9/2019/0475	3 Brook Farm Tea Rooms Brook End Repton Derby Derbyshire	DE65 6FW	Change of use from restaurant and cafe (use class a3) to drinking establishment (use class a4) and general industry (use class b2) along with associated external alterations, creation of an external drinking area and construction of associated storage sheds at	22/05/19 Amended
9/2019/0789	76 High Street Repton Derby Derbyshire	DE65 6GF	Listed building consent for internal and external alterations to the dwellinghouse and outbuildings at	09/07/19
9/2019/0743	76 High Street Repton Derby Derbyshire	DE65 6GF	Change of use from office (use class b1(a)) to residential (use class c3) with the alteration and conversion of buildings to form 2no. Dwellings with associated parking at	10/07/19
9/2019/0806	Land Adjacent 31 Main Street Milton Derby Derbyshire		The felling of one sumac tree and various works to four trees (birch, cherry and 2 maples) at	22/07/19
9/2019/0756	Askew Lodge Milton Road Repton Derby Derbyshire	DE65 6FZ	Revised application to change the house type, garage and design with associated changes of dwelling plot 8 on development approved under reserved matters application ref: 9/2018/0848 at	11/07/19

9/2019/0950	31 High Street, Repton, Derby,	DE65 6GD	Listed Building Consent for the replacement of the front door and frame and the repair of the surrounding brickwork at	07/08/19
9/2019/0853	27 Milton Road, Repton, Derby,	DE65 6FZ	Outline application (matters of access to be considered now with matters of layout, scale, appearance and landscaping reserved for later consideration) for the erection of 1no. Bungalow at	12/08/19
DMOT/2019/0938	41 Askew Grove, Repton, Derby	DE65 6GR	Non-material amendment to permission ref. 9/2019/0416 seeking to increase the size of the windows to the rear elevation by 900mm in width, relating to the removal of existing conservatory and the erection of an extension at	05/08/19
DMOT/2019/0927	10 Brook End, Repton, Derby	DE65 6FW	Application for approval of details required by conditions 3,4,5 and 6 attached to planning permission ref. 9/2019/0038 at	16/07/19
DMOT/2019/0902	Village Hall, Askew Grove, Repton, Derby	DE65 6GR	Application for approval of details required by conditions 6, 7 & 8 attached to the planning permission ref. 9/2017/1257 (relating to the demolition of existing village hall and the erection of a new village hall at Village Hall, Askew Grove, Repton, Derby, DE65 6GR)	15/08/19
DMOT/2019/0963	St Wystans Church, Willington Road, Repton, Derby,	DE65 6FH	The pruning and crown reduction of lime tree covered by South Derbyshire District Council Tree Preservation Order No. 24	30/08/19
			Outline planning application for the erection of a large scale industrial/commercial estate in Willington	

b. Planning Decisions

<u>Reference</u>	<u>Location</u>	<u>Postcode</u>	<u>Proposal</u>	<u>Valid</u>	<u>Decision</u>
9/2019/0614	Village Hall Askew Grove Repton Derby Derbyshire	DE65 6GR	The felling of two lime trees covered by south derbyshire district council tree preservation order no. 356 at	13/06/19	11/07/19 Tree Preservation Order Consent Granted
9/2019/0611	40 Monsom Lane Repton Derby Derbyshire	DE65 6FX	Erection of a two storey extension to replace existing single storey element at	06/06/19	22/07/19 Householder Permission Granted
9/2019/0576	24 Holloway Repton Derby Derbyshire	DE65 6RH	The erection of a part two storey, part first floor side extension at	12/06/19	25/07/19 Householder Permission Granted
9/2019/0416	41 Askew Grove Repton Derby Derbyshire	DE65 6GR	The removal of existing conservatory and the erection of an extension at	07/05/19	02/07/19 Householder Permission Granted
9/2019/1233	6 Linney Cottage Brook End Repton Derby	DE65 6FW	The felling of a leylandii at		25/07/19 Finally Disposed Of
9/2019/0453	The Old Sawmill Main Street Milton Derby Derbyshire	DE65 6EF	The demolition of existing buildings (inclusive of relevant demolition consent) and the erection of three dwellings with associated parking and amenity space at	06/05/19	22/07/19 Full Application Withdrawn
9/2019/0775	49 The Swan Public House Main Street Milton Derby	DE65 6EF	Demolition of the rear lean to building and existing toilet block and the demolition of the existing detached storage buildings and garage. The erection of an extension to form		25/07/19 Finally Disposed Of

	Derbyshire		reception lobby, new toilet facilities and a new dining /bar area and new access to cellar. Proposed commercial 450mm flue to serve re-configured kitchen at		
9/2019/0774	49 The Swan Public House Main Street Milton Derby Derbyshire	DE65 6EF	Demolition of the rear lean to building and existing toilet block and the demolition of the existing detached storage buildings and garage. The erection of an extension to form reception lobby, new toilet facilities and a new dining /bar area and new access to cellar. Proposed commercial 450mm flue to serve re-configured kitchen at		25/07/19 Finally Disposed Of

6. County, District and Parish Councillors' Reports
7. Clerk's Report
 - a. Bank mandates
 - b. S106 applications made to SDDC for £7273.92, £745.73. Agreed by SDDC and payment made directly to the Repton Village Hall Company
 - c. Derbyshire lamp post poppy campaign 2019
 - d. Burial ground cover for clerk for last week in September
 - e. Snow warden information
8. Chairman's Announcements
9. Elderly Services (Councillors Sheldon, Perks, Lloyd, McArdle)
 - a. Trent and Dove survey
10. Youth/Playing Fields Facilities (Councillors Steel, Perks, Griffiths, Munnion. Mr Skeith)
 - a. Broomhills – progress on S106.
 - b. SDDC replaced padlock on Mitre Field gate
 - c. Report on play sessions
11. Village Maintenance and Footpaths (Councillors Dickson, Sheldon Griffiths, Brown, McArdle, Munnion)
 - a. Pastures bench maintenance
 - b. Staked boards along the edge of footpath 9 part way between FP 10 and FP 6. Repair has been completed
 - c. Footpath between Repton and Willington
 - d. Somersgate Estate meeting with SDL 12th September 18:00 Repton Village Hall
 - e. Rights of Way Minor Maintenance Agreement 2019/20 applied for, if granted they will reimburse for the maximum £495.00
 - f. DCC reference number: F593393, broken stile reported to DCC on 01/08/19
 - g. Email from member of public asking if styles around Repton could be replaced to ensure easier access for all
 - h. Environment Agency incident number: 1729053, Repton Brook
12. Burial Ground and Allotments (Councillors Steel, Thomas, Rainey, Griffiths, McArdle)
 - a. Sheds
 - b. Bonfires
 - c. Skips
 - d. Allotment Inspection
 - a) Following on from the July allotment inspection, Mercia Garden Care quote to remove the willow tree and rose bushes would cost £250
 - b) Agreement needed from council to issue a letter suggesting that allotment holder for plot14 relinquishes half the allotment
 - e. Burial Ground inspection, carried out at the same time as the Allotment inspection, alerted to some issues with trees and plants. Mercia Garden Care as an extension of the grounds maintenance contract would tidy up for a quote of £100, this has now been completed, after agreement from the Chair.
 - f. Quote received from Mercia Garden Care as an extension to the grounds maintenance contract to replace missing hedge in the burial ground for £50
13. Village Heritage and Improvement (Councillors Steel, Thomas, Perks, Dickson)
 - a. Preservation of the Cross – quotations
 - b. Village Hall
 - c. Office move to Village Hall
 - d. WI proposal for a Christmas Tree
 - e. St Wystans Church Christmas Tree Festival 2019
 - f. Table tennis
 - g. Poppies in Repton
14. Police/Safety and Highways (Councillors Dickson, Griffiths, Brown, Thomas, Rainey)
 - a. Planter for Repton; by vicarage and on the triangle
15. Arboretum/Sledge Wood and Biodiversity (Councillors Brown, Lloyd, Munnion. Mr McGahan)
 - a. Plan for new arboretum
16. Neighbourhood Development Plan and Planning (Councillors Perks, Sheldon, Munnion, Lloyd, Rainey. Mr Thompson)
 - a. Progress Report on NDP

17. Information Technology
18. Working Parties (all councillors)
19. Finance

a. Receipts since last meeting:

Date in	Transaction Number	Transaction type	Transaction Sub type	Source	Invoice Number	Total value (including VAT)	Date paid in/out	Destination Account	Transaction Method
03/07/2019	0025	Income	Precept	SDDC	100292	£ 20,721.50	05/07/2019	Natwest Current Account	BACS
22/07/19	0026	Parks	Baby and Toddler Group	Repton Baby and Toddler Group		£ 180.00	22/07/2019	Natwest Recreation Ground Account	Cheque
19/07/19	0027	Burial_Ground	Additional inscription fee	Artstone Memorial		£ 100.00	19/07/2019	Natwest Current Account	BACS
28/06/19	0028	Bank_Income	Interest	RBS	113	£ 5.49	28/06/2019	RBS Reserves	Interest
07/08/19	0029	Burial_Ground	Replacement headstone fee	Co-op Memorial (Clive James Lovatt)		£ 100.00	07/08/2019	Natwest Current Account	Cheque
22/07/19	0030	Burial_Ground	Headstone fee	Artstone Memorial (Humphries)		£ 200.00	22/07/2019	Natwest Current Account	BACS
08/07/19	0031	Reimbursements	S106	SDDC		£ 6,991.00	02/08/2019	Natwest Current Account	BACS
22/08/19	0032	Bank_Income	Interest	RBS	114	£ 6.47	31/07/2019	RBS Reserves	BACS

b. Payments since last meeting:

Date in	Transaction Number	Transaction type	Transaction Sub type	Source	Invoice Number	Total value (including VAT)	VAT	Sub Total (without VAT)	Date paid in/out	Destination Account	Paying in number/Cheque Number	Transaction Method
10/07/2019	5060	Allotments_	Water	South Staffs Water	9066228655	-£ 21.01	£ -	-£ 21.01	15/08/2019	Natwest Current Account		Direct Debit
18/07/2019	5061	Village_hall_	Construction payment	Repton Village Hall Company	Certificate 6	-£ 9,854.54	£ -	-£ 9,854.54	18/07/2019	Natwest Current Account	002874	Cheque
01/08/2019	5062	Staff_	Salary	C J Crowder		-£ 676.57	£ -	-£ 676.57	01/08/2019	Natwest Current Account	002875	Cheque
16/07/2019	5063	Village_Amenities	Litter bin (emptying and provision of)	SDDC	80845990	-£ 833.44	£ -	-£ 833.44	25/07/2019	Natwest Current Account	002876	Cheque
18/07/2019	5064	Office_	Computer_stationary_postage	Viking	9995272	-£ 70.06	£ -	-£ 70.06	25/07/2019	Natwest Current Account	002877	Cheque
29/07/2019	5065	Parks_	Broomhills Pavilion Cleaning	C Hawksworth	82	-£ 78.00	£ -	-£ 78.00	01/08/2019	Natwest Current Account	002878	Cheque
31/07/2019	5069	Burial_Ground_	Mowing_	Mercia Garden Care	201928	-£120.00	£ -	-£ 120.00	07/08/2019	Natwest Current Account	002879	Cheque
31/07/19	5070	Footpaths_	Control to surface vegetation	Mercia Garden Care	201930	-£ 410.00	£0.00	-£410.00	07/08/2019	Natwest Current Account	002879	Cheque
31/07/19	5071	Burial_Ground_	Mowing	Mercia Garden Care	201930	-£ 270.00	£0.00	-£270.00	07/08/2019	Natwest Current Account	002879	Cheque
31/07/19	5072	Burial_Ground_	Miscellaneous	Mercia Garden Care	201930	-£ 75.00	£0.00	-£75.00	07/08/2019	Natwest Current Account	002879	Cheque
01/08/19	5076	Office_	Rent	Jaipur Restaurant		-£ 220.00	£0.00	-£220.00	01/08/2019	Natwest Current Account		Standing order
01/08/19	5077	Office_	Telephone and broadband charges	BT		-£ 66.00	£0.00	-£66.00	01/08/2019	Natwest Current Account		Direct Debit
19/08/19	5078	Village_Amenities	Defibrillator	St John Ambulance Supplies	18295	-£ 2,192.40	£365.40	-£2,557.80	22/08/2019	Natwest Current Account	002880	Cheque
01/09/19	5079	Office_	Rent	Jaipur Restaurant		-£ 220.00	£0.00	-£220.00	01/09/2019	Natwest Current Account		Standing order
01/09/19	5080	Office_	Telephone and broadband charges	BT		-£ 66.00	£0.00	-£66.00	01/09/2019	Natwest Current Account		Direct Debit
22/08/19	5081	Office_	Furniture	Office Furniture Online	4890838	-£ 489.60	-£81.60	-£408.00	22/08/2019	Natwest Current Account	002881	Cheque

c. Payments for Approval:

Date in	Transaction Number	Transaction type	Transaction Sub type	Source	Invoice Number	Total value (including VAT)	VAT	Sub Total (without VAT)	Date paid in/out	Destination Account	Paying in number/Cheque Number	Transaction Method
22/08/19	5082	Petty_Cash_	Miscellaneous	Make petty cash up to £100		-£ 59.37			09/09/2019	Natwest Current Account	002882	Cheque
01/09/19	5083	Staff_	Salary	C J Crowder		-£ 676.37			09/09/2019	Natwest Current Account	002883	Cheque
01/09/19	5084	Parks_	Broomhills Pavilion Cleaning	C Hawksworth		-£ 72.00			09/09/2019	Natwest Current Account	002884	Cheque
28/08/19	5085	Office_	Computer_stationary_postage	Backblaze (pay Ian Griffiths)		-£ 60.85			09/09/2019	Natwest Current Account	002885	Cheque

d. Bank balances

e. Asset Register

20. Correspondence

- a. South Derbyshire CVS Funding Event, Wednesday 25th September 2019 10am – 12:30pm Sharpe's Pottery Museum, Swadlincote
- b. Open Mic at the Delph
- c. Thinking of Starting a Business, Wednesday 9th October 5:30pm-8pm, Sharpe's Pottery Museum, Swadlincote
- d. Fly tipping on Robin's Cross Lane, SDDC workers cleared on 29th July 2019, communication from District Councillor Andrew Churchill

- e. Invitation to South Derbyshire Civic Service 8th September
 - f. Poppy Appeal letter from 8th December 2018 acknowledging donation from Repton Parish Council
 - g. What's On Summer and Autumn 2019
 - h. Creative Play letter and brochures
 - i. Live Life Better Derbyshire survey
 - j. SNT contact details
 - k. 2019 Parish and Town Council Liaison Forum Questionnaire
21. Reports to Note
- a. DALC Circular 09/2019
 - b. DALC Circular 10/2019
22. Date and time of next Parish Council meeting