

**MINUTES OF THE MEETING OF REPTON PARISH COUNCIL HELD IN MILTON VILLAGE HALL, MILTON FOLLOWING THE 7.00PM PARISH MEETING ON MONDAY 8<sup>TH</sup> OCTOBER 2018**

**PRESENT:** Councillors Lloyd (Chairman), Thompson, Skeith, McArdle, Rainey, McGahan, Dickson, Sheldon, Steel and Thomas

**STAFF AND PUBLIC IN ATTENDANCE:** S Reilly (Clerk), County Councillor Ford, District Councillor Stanton and 2 members of the public.

**2593/18 APOLOGIES:** Councillor Perks, District Councillor Smith

**2594/18 DECLARATION OF INTERESTS**

There were no declarations of interests.

**2595/18 APPROVAL OF MINUTES OF THE MEETING 10<sup>TH</sup> SEPTEMBER 2018**  
**RESOLVED:** That they be signed as a true record.

**Standing Orders lifted for Public Speaking and Planning**

**2596/18 PUBLIC SPEAKING:**

The Bursar, Repton School, raised concerns regarding the permanence of the three A boards situated near The Cross. Councillor Rainey said that Derbyshire County Council had reported no concerns regarding highway safety, despite not allowing the Parish Council to place a planter there. No response had been received to our request for a site visit regarding the planter, the new Mercia sign and the A boards. County Councillor Ford would contact the Highways Department to arrange a meeting. It was also noted that the stones surrounding The Cross were repeatedly damaged by passing traffic and had been reported.

**2597/18 PLANNING MATTERS**

**a) Planning Applications**

9 2018 0999 – Demolition of the existing garage and the erection of a replacement detached garage at 23 Main Street, Repton

9 2018 1016 – Listed building consent for the replacement of a gable window with a set of timber framed glazed double doors at Outbuildings at Mill Farm, 25 Main Street, Milton

9 2018 1039 – The pruning of an oak tree at The Walled Garden, Bower Hill, Well Lane, Repton

9 2018 0928 – The felling of a holly tree at Kirby Holt, 22 Main Street, Milton

9 2018 1007 – The felling and pruning of trees at 19A Pinfold Lane, Repton

9 2108 1025 – The crown reduction of horse chestnut tree covered by SDDC TPO no 128 at 19A Pinfold Lane, Repton

9 2017 0964 – Appeal under s78 against refusal of a householder planning application – erection of replacement incidental outbuilding at 59 Main Street, Milton

**RESOLVED: There would be no comments on the planning applications.**

**b) Planning Decisions**

9 2018 0821 – The erection of extension and alteration to 14 Burdett Way, Repton – householder permission granted

9 2018 0684 – Relevant demolition consent for demolition of the existing glazed roof porch area, single storey lean-to and existing storage area together with existing single storey outbuildings at Repton School, The Orchard, Willington Road, Repton – relevant demolition consent approved

9 2018 0659 – The erection of a two storey extension and construction of a new garage with the addition of a bins store at Repton School, The Orchard, Willington Road, Repton – full permission granted

- 9 2018 0819 – The retention of a satellite dish at Milton Grange, 2 Main Street, Milton – householder permission refused  
9 2018 0370 – Listed building consent for the retention of a sky dish at Milton Grange, 2 Main Street, Milton – listed building consent refused  
9 2018 0820 – The erection of extensions and alteration to 29 Chestnut Way, Repton – householder permission granted

## **Standing Orders Resumed**

### **2598/18 COUNTY, DISTRICT AND PARISH COUNCILLORS' REPORTS**

- a) County Councillor Ford highlighted the consultation regarding 'open spaces' and reported that there were no plans for Derbyshire County Council and South Derbyshire District Council to form a unitary council. The future of The Dales had not yet been determined.
- b) Councillor McArdle expressed concerns that the Parish Council had missed the opportunity to display the Remembrance Poppies on lampposts to mark the centenary of WW1. Councillor McGahan advised the meeting that the poppies cost £3.00 each. Councillor McArdle also stated that a site meeting with Highways regarding the condition of the pavement on Burdett Way was still outstanding. County Councillor Ford would contact the Highways Department.
- c) Councillor Skeith reported that trees other than the ones overhanging in the car park at Mount Pleasant had been checked for safety by Derbyshire County Council. He would report this issue again at this week's Area Forum meeting. Also concerns regarding parking and speeding outside Repton Primary School had not been addressed and he would also highlight these issues again at the Area Forum.
- d) Councillor McGahan reported that a tree had fallen down in The Arboretum and there was evidence that the tree may have been damaged in previous years, due to maintenance work carried out in the Arboretum.
- e) Councillor Thomas queried the traffic signs limiting parking on High Street and asked if the signs could be ignored, and if so, could they be removed. County Councillor Ford replied that there was no power of enforcement and the signs had been erected in error; however, there was currently no plan to remove them.
- f) Councillor Dickson reported that he had attended the Community Involvement Scheme meeting at Derbyshire County Council and believed that in the future Parish Councils could be given further control over certain issues.

### **2599/18 CLERK'S REPORT**

#### **a) Poppy Wreath**

The Clerk asked the Councillors if they wished to again order a wreath for Remembrance Sunday.

**RESOLVED: The Clerk would order a Remembrance Day wreath and a donation (s137) of £100.00 would be made to the Royal British Legion.**

#### **b) Update – Nomination of St Ann's Well**

South Derbyshire District Council had advised that the nomination was proceeding, however they had advised that a successful nomination would grant the Parish Council no further rights to protect the well, as, the landowner's permission is always necessary. A successful listing would grant the Parish Council first refusal to purchase the well, should the landowner decide to sell.

#### **c) Update – Bench, Fisher Close**

The Clerk had contacted the local resident regarding the location of the bench and they now wished to reconsider.

**RESOLVED: The siting of a new bench on Fisher Close would be discussed at the Finance Meeting.**

#### **d) Request for Use of Broomhills Pavilion**

The Clerk had received a request from the Toddler Group to use Broomhills Pavilion on a Wednesday morning from December 2018 – August 2019, whilst the village hall

was being rebuilt. The group had their own insurance cover but would require a temporary shed for storage.

**RESOLVED: Councillors agreed in principle to this request. The group would be asked to contact the planning department at South Derbyshire District Council regarding the shed and not to locate it close to the main building, for security reasons. Copies of this correspondence should be supplied to the Parish Council. Councillors agreed a rate of £20.00 per session.**

**e) DCC Snow Warden Scheme**

The Clerk had circulated details of Derbyshire County Council's Snow Warden Scheme 2018 – 19.

**RESOLVED: Councillors decided not to participate in the Snow Warden Scheme.**

**f) Summer Activities**

The activities had been very well attended – a total of 121 young people over the four events.

**RESOLVED: The Parish Council would book 4 further activities for the summer holidays 2019 and would try to include the climbing wall.**

**2600/18 CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**2601/18 VILLAGE SIGNS**

Councillor Skeith reported that work on the fingerpost sign was being undertaken and the location of the new 'Mercia' sign and its fixings would be discussed at the site meeting with Derbyshire County Council. Councillor Thompson reported that he had fixed the Broomhills' sign.

**2602/18 PLANTER FOR REPTON**

As previously stated this issue would also be discussed during the site meeting with the Highways Department.

**2603/18 CROSSING BY ST WYSTAN'S SCHOOL**

Councillor Thomas reported that he had, to date, been unable to make any progress on this issue; however he would request a further site meeting.

**2604/18 FOOTPATHS & BRIDLEWAYS**

Councillor Dickson reported that the working group had made an inventory of the footpaths' lighting in the centre of the village. A map and report had been circulated to Councillors. Councillor Dickson advised the meeting that there was strong community support for a light to be located on footpath 27. Councillor Rainey queried whether South Derbyshire District Council would provide any of their s106 monies to fund the installation of the light.

**RESOLVED: Councillors agreed to proceed with the installation of the light, the Clerk would ascertain if any s106 monies could be used for this purpose and would also apply for the Safer Neighbourhood Grant.**

Following advice received from Derbyshire County Council regarding the reinstatement of footpath 13 to footpath 14 and the River Trent as a bridleway, evidence forms would also have to be completed and the landowner advised of the application.

**2605/18 MONSOM LANE BURIAL GROUND REGULATIONS & MAINTENANCE**

Councillor Steel had carried out the annual safety testing of the headstones and reported that none were in immediate danger of toppling and only a small number required any work to be carried out. He would complete the records and return them to the Clerk. Councillors discussed the maintenance of the Burial Ground, which appeared to be satisfactory and Councillor McArdle reported that too many items were being left on the ashes plots.

**RESOLVED: The Councillors agreed to amend item 10 of the Regulations regarding the number and type of ornaments or containers that can be placed on grave plots to now also include 'ashes plots'.**

#### **2606/18 BROOMHILLS FIELD & PAVILION**

Councillor Skeith confirmed that the application for s106 funding for the pavilion refurbishment had now been completed and submitted to South Derbyshire District Council. The refurbishment was estimated to cost approximately £24,000 and Repton Casuals would be applying for £19,000 of funding; a fund of approximately £10,000 would still then be available. Funds were time limited and available until 2024, so the Parish Council would continue to highlight the availability of Broomhills for the development of new activities to the local community. Councillor Dickson asked who was responsible for the maintenance of the road to the pavilion? Councillor Skeith stated that it was the responsibility of the householders and the Parish Council. One of the trees at the entrance to the farm was in need of pruning and the Clerk would obtain a quote.

#### **2607/18 REPTON VILLAGE HALL PROPOSAL & MEMORANDUM OF AGREEMENT**

The draft Memorandum of Agreement had been circulated to Councillors prior to the meeting and the terms were discussed. Councillors stated that a hearing loop / audio visual facilities should also be included in the actual build and not considered at a later date and that the basic requirements for a Parish Council office, previously communicated, should be adhered to. Councillor Rainey asked for the Statement of Requirements for Repton Parish Council office be incorporated into Schedule 1 and referenced, including the need for postal services.

**RESOLVED: Subject to the following amendments:**

**6.3 Currently assumes 1 person represents each group, whereas the Parish Council has a working group. It should state 'Funders' Representatives' and 'representatives should be added to 6.3b. Clarification is also required as to who the Funders' Representatives are. Both the Parish Council and the Village Hall Committee would take legal advice and clarify this matter.**

**19.2 The Parish Council email address is listed in the wrong section and needed moving.**

**Councillors resolved that the Memorandum of Agreement should be approved by a majority of 9 votes. Councillor McGahan voted against this proposal.**

Councillor Thompson again requested that a time line for the project should be documented. Councillor Steel stated that the tenders would be sent out this week, with a tender period of 4 weeks. There would then be a tender analysis by Armsons, leading to a recommendation one week later and due diligence would then take place. Following all these steps the Parish Council would then apply for the loan monies. Councillors Rainey and McArdle requested a Councillor to be present at the tender opening process, as an observer, and Councillor Thompson asked whether reasons for accepting the successful tender would be available. Councillor Steel said a tender report should be available.

#### **2608/18 NEIGHBOURHOOD PLAN PROGRESS REPORT**

Councillor Thompson informed the meeting that the redraft of the Plan by South Derbyshire District Council was now almost completed and it was anticipated that the date for the referendum on the amended Plan would be May 2019, at the same time as the local elections.

#### **2609/18 REPORT OF THE EXTERNAL AUDITOR FOR REPTON PARISH COUNCIL FOR THE FINANCIAL YEAR ENDED 31<sup>ST</sup> MARCH 2018**

The audited accounts had been received from PKF Littlejohn:

'In our opinion the information is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.'

**RESOLVED: To note the report from PKF Littlejohn.**

## **2610/18 FINANCE**

### **a) Receipts since last meeting:**

RBS:

-Interest 31.08.18	£ 1.52
-Goodwill payment 29.08.18	£ 15.00
Miss S Day - Derby Triathlon Club – fees	£ 132.00

### **b) Payments since last meeting:**

None

### **c) Payments for Approval:**

S. Reilly – Net Pay to 1 <sup>st</sup> October	£ 684.01
Cheque no 002783	
Owen Jowett – annual emergency light testing Broomhills	£ 90.00
Local Government (Misc Provisions) Act 1976 s19	
Cheque no 002784	
Repton PCC – Parish Magazine advert	£ 71.00
Cheque no 002785	
SDDC - Summer Activites	£ 918.00
Local Government (Misc Provisions) Act 1976 s19	
Cheque no 002786	
C Hawksworth – pavilion cleaning & supplies	£ 94.45
Local Government (Misc Provisions) Act 1976 s19	
Cheque no 002787	
Astutium – cpanel renewal	£ 38.34
Cheque no 002788	
Repton Recreation Ground:	
1 <sup>st</sup> Repton Scouts – litter picking Mitre Field	£ 100.00
Open Spaces Act 1906 ss 9 & 10	
Cheque no 000006	
Direct Debits:	
BT – Office telephone	
01.10.18	£ 48.00
E-on Pavilion electricity 19.09.18	£ 52.94
Standing Order:	
Jaipur Restaurant – office rent	
01.10.18	£ 220.00

**RESOLVED: The payments should be made**

### **d) Bank Balances:**

RBS Direct Reserve Account 31.08.18	£35716.83
Nat West Current Account 03.10.18	£44571.74
Repton Recreation Ground Account 12.07.18	£1162.68

### **e) Finance Report October 2018**

The Clerk had circulated the half yearly finance report prior to the meeting. The Finance meeting was scheduled for Monday 26<sup>th</sup> November. The Clerk advised the meeting that an up to date invoice from Sam Phillips Garden Care Ltd was required.

### **f) Direct Debit**

BT Office telephone £66.00 @ month from 01.11.18

### **g) To approve a new Direct Debit**

A new variable direct debit would be set up for Broomhills Pavilion with British Gas

### **h) Arboretum Tree**

Councillors discussed the fallen tree in the Arboretum and the probability that it could have been damaged by maintenance work.

**RESOLVED: Councillors agreed to fund a new tree at a cost of approximately £200.00**

**i) Poppies**

Councillors discussed displaying poppies purchased from the Royal British Legion in the village for the centenary of WW1.

**RESOLVED: Councillors would purchase 30 poppies at a cost of £3.00 each and display in the Parish.**

**2611/18 CORRESPONDENCE**

South Derbyshire District Council: Free trees; Grow Wild Spaces Community Grants; Consultation – Draft Local Green Spaces Plan;

Derbyshire County Council: School Crossing Patrol Service; Agenda for Community Involvement Scheme Meeting; Swarkestone Quarry;

Local Resident – Knotweed on Willington Road

DALC – Agenda for the 2018 AGM

**RESOLVED: to note all correspondence.**

**2612/18 REPORTS TO NOTE**

DALC: 12 – Dalc Constitution; 13 – Awards for Excellence, Update on Audit;

Derbyshire County Council – Meeting notes Community Involvement Scheme

**RESOLVED: to note all reports**

**2613/18 DATE OF NEXT MEETING**

Monday 12<sup>th</sup> November 2018 at 7.30pm in The Community Room, Fisher Close, Repton

The meeting closed at 8.55pm