

**MINUTES OF THE ANNUAL GENERAL MEETING OF REPTON PARISH  
COUNCIL HELD IN THE COMMUNITY ROOM, FISHER CLOSE, REPTON AT 7.30  
P.M. ON  
MONDAY 14<sup>TH</sup> MAY 2018**

**PRESENT:** Councillors Thompson, Perks, McArdle, Rainey, Lloyd, McGahan, Steel, Sheldon, Dickson and Thomas

**STAFF AND PUBLIC IN ATTENDANCE:** S Reilly (Clerk), District Councillor Smith and 1 member of the public.

**2500/18 ELECTION OF CHAIRMAN**

Councillor McArdle proposed Councillor Lloyd as Parish Council Chairman., seconded by Councillor McGahan. Councillor Lloyd accepted the nomination.

**RESOLVED: Councillor Lloyd is elected as Chairman of the Parish Council.**

**2501/18 SIGNING OF DECLARATION OF OFFICE OF CHAIRMAN**

Councillor Lloyd signed the Declaration of Office of Chairman, witnessed by the Clerk.

**2502/18 ELECTION OF VICE CHAIRMAN**

It was agreed that Councillors Thompson and Skeith (in his absence) would be elected as joint Vice Chairmen of the Parish Council.

**RESOLVED: That Councillors Thompson and Skeith are elected as joint Vice Chairmen of the Parish Council. Councillor Skeith would be advised of this decision and asked for his acceptance of the role.**

**2503/18 APOLOGIES:** Councillor Skeith, County Councillor Ford and District Councillor Stanton

**2504/18 DECLARATION OF INTERESTS**

Councillor Perks declared a personal interest in the Repton Village Hall Proposal and planning application 9 2018 0387 – the felling and pruning of trees at 22 Main Street, Repton. Councillor Rainey declared a personal interest in planning application 9 2018 0447 – proposed extension and alteration to 18 Monsom Lane, Repton. Councillor McGahan declared a personal interest in the Royal British Legion Lampost Campaign.

**2505/18 APPROVAL OF MINUTES OF THE MEETING 9<sup>TH</sup> APRIL 2018**

**RESOLVED: That they be signed as a true record.**

**Standing Orders lifted for Public Speaking and Planning**

**2506/18 PUBLIC SPEAKING:**

There were no issues raised under public speaking.

**2507/18 PLANNING MATTERS**

**a) Planning Applications**

9 2018 0181 – The erection of a stable and manege on the land to the side and rear of 26 Main Street, Milton

9 2018 0447 – Proposed extension and alteration to 18 Monsom Lane, Repton

9 2018 0442 – The erection of an extension at 3 Wystan Court, Repton

9 2018 0387 – The felling and pruning of trees at 22 Main Street, Repton

9 2018 0367 – The erection of an extension at 39 Askew Grove, Repton

9 2018 0399 – The erection of extensions together with a loft conversion and alteration to existing garage at 1 Stratford Close, Repton

9 2018 0429 – Listed building consent for the erection of an extension and the retention of a summerhouse at 28 Well Lane, Repton  
9 2018 0412 - The erection of an extension and the retention of a summerhouse at 28 Well Lane, Repton  
9 2018 0419 – The erection of a garden room (amended scheme to previous approval 2017/1265) at 20 Burdett Way, Repton  
9 2018 0507 – The pruning and felling of various trees covered by SDDC TPO no 31 at The Coach House, Well Lane, Repton  
9 2018 0286 – The pruning and felling of various trees at The Coach House, Well Lane, Repton

**RESOLVED: There would be no comments on the planning applications.**

**b) Planning Decisions**

9 2018 0218 – The erection of a stable and manege on the land to the side and rear of 26 Main Street, Milton – listed building consent approval withdrawn  
9 2018 0185 – Change of use of land from agricultural use to residential garden along with the erection of a detached garage with ancillary retaining walls at Bendalls Cottage, 1 Ticknall Road, Milton – change of use application withdrawn  
9 2018 0249 – The removal of condition 10 of planning permission 9 2017 0809 (the erection of a detached dwelling on land to the rear of 28 Main Street, Repton – removal of condition granted  
9 2018 0178 – The removal of condition 2 of planning permission 9 2011 0604FM (the erection of 1 pair of semi-detached houses) at land adjacent to 8 Tanners Lane, Repton – full permission granted  
9 2018 0116 – The erection of extensions at 145 Main Street, Repton – householder permission granted  
9 2018 0327 – Listed building consent for the replacement of 13 windows, glazed screens and doors at The Dovecote, Main Street, Milton – listed building consent granted  
Councillor Sheldon questioned whether the Parish Council's responses to planning applications were adequate. District Councillor Smith responded that the Parish Council's actions were perfectly acceptable.

**Standing Orders Resumed**

**2508/18 COUNTY, DISTRICT AND PARISH COUNCILLORS' REPORTS**

- a) District Councillor Smith confirmed that the speedwatch training would take place during June/July and 8 volunteers would take part. The traffic chaos on the approaches to Foremark Reservoir, on the last Bank Holiday weekend, had been reported and Frank McArdle, Chief Executive of SDDC, had written to Severn Trent Water highlighting the parking and litter problems.
- b) District Councillor Smith said that DCC were continuing to repair potholes and SDDC were aware of the damage to the wall and sign at Clayfields.
- c) Councillor Dickson informed Councillors of a further meeting of The Trent Valley Group on the 6<sup>th</sup> of June, which he would attend and reported a large bramble on the footpath from Chestnut Way to The Pastures. Councillor McArdle would investigate the condition of the footpath.
- d) The Chairman reported that the bridleway sign was now in place at Brook End.

**2509/18 REVIEW OF STANDING ORDERS**

The Standing Orders, previously adopted on the 8th of May 2017, had been circulated, by the Clerk, prior to the meeting.  
The annual rotation of the role of Chairman and the 9.00pm finishing time of the meetings were raised as items for discussion.

**RESOLVED: Amendments to Standing Orders would be an agenda item at the next meeting.**

**2510/18 REGISTER OF DISCLOSABLE PECUNIARY INTERESTS**

Disclosable Pecuniary Interest forms had been updated and re-signed by the Councillors.

#### **2511/18 CLERK'S REPORT**

##### **a) Allotments Inspection**

The Clerk and Councillor McArdle had inspected the allotments and improvement notices had been issued to 3 plot holders. Repton Allotments Association had written and requested the provision of a skip; stricter control of unkempt plots and a financial contribution towards a polytunnel.

**RESOLVED: The Allotments would be an agenda item at the next meeting and the Burial Ground & Allotments working group would report on these issues.**

##### **b) Civic Council Meeting Invitation**

The invitation to the meeting on the 24<sup>th</sup> of May had been circulated to Councillors prior to the meeting.

##### **c) Insurance Renewal**

The Clerk had received the insurance renewal from PHIB Ltd, £938.86, which represented a saving of £141.00 on the policy renewal from last year.

**RESOLVED: The Councillors resolved that the policy offered by PHIB Ltd offered appropriate cover and best value for money and would renew the cover at £938.86.**

##### **d) Summer Activities 2018**

Four activities would be offered on The Mitre Field during the summer school holidays and Councillors were requested to be present at the start and end of each session.

##### **e) Nalc Pay Scales**

Nalc had issued new pay scales to be implemented from 1<sup>st</sup> of April 2018, with further scales to be implemented from the 1<sup>st</sup> of April 2019 to be issued later this year.

**RESOLVED: The Parish Council would continue to follow the pay scales agreed by Nalc and would implement the changes.**

##### **f) Update on Planters**

The Clerk advised the meeting that the proposed location for the planter in Repton, on the triangular pedestrian crossing near The Cross, had been rejected by DCC, as being too close to the highways. The planters for Milton could go ahead at the proposed locations.

**RESOLVED: The Police/Safety & Highways working group would pinpoint a new location, on the grass verge on the approach to Repton, from Willington, and would send photographic details to the Clerk.**

#### **2512/18 CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

#### **2513/18 REPORT OF INTERNAL AUDITOR**

The Clerk advised Councillors that no issues of significance had been raised by the Internal Auditor.

**RESOLVED: To accept the report of the Internal Auditor.**

#### **2514/18 APPROVAL OF ANNUAL GOVERNANCE STATEMENT 1<sup>ST</sup> APRIL 2017 – 31<sup>ST</sup> MARCH 2018**

The Annual Governance Statement had been circulated to the Councillors prior to the meeting.

**RESOLVED: The Councillors approved the Annual Governance Statement and that the Chairman and Clerk should sign the document and return it to the External Auditor.**

#### **2515/18 APPROVAL OF STATEMENT OF ACCOUNT AND ANNUAL RETURN 1<sup>ST</sup> APRIL 2017 – 31<sup>ST</sup> MARCH 2018**

The Statement of Accounts had been circulated by the Clerk prior to the meeting.

**RESOLVED: The Councillors approved the Statement of Accounts and that the Chairman and RFO should sign the document and return it to the external Auditor.**

#### **2516/18 APPOINTMENT OF INTERNAL AUDITOR 2018/2019**

Jacqui Storer was again willing to be the internal auditor for the Parish Council.

**RESOLVED: Jacqui Storer should be appointed internal auditor for the 2018/19 financial year.**

#### **2517/18 REPTON VILLAGE HALL PROPOSAL**

Councillor Sheldon requested that the names of Councillors voting and how they voted, should be recorded for the records.

The Chairman then submitted the following resolutions to a vote by the Councillors:

**1. RESOLVED: RPC accepts the position paper comparing the options and support the RVHC design proposal as put forward in the full report and business case submitted to RPC by RVHC.**

Councillors Lloyd, Thompson, Steel, Dickson, Thomas and Sheldon voted in favour of this resolution and Councillors McArdle, Rainey and McGahan against.

#### **2. RESOLVED:**

**(a) RPC accepts the memorandum of understanding as a basis of their agreement to support the RVHC plan to rebuild Repton Village Hall in accordance with the Referendum and the Specification.**

**(b) RPC agree to convert this into a suitable Memorandum of Agreement with RVHC granting them £415,000 following**

**(i) a successful application by RPC for permission to apply for a PWLB loan.**

**(ii) a process of tender, evaluation and selection by RVHC that ensures that with RCP support RVHC will have sufficient funds to carry the rebuilding and re-fitting programme through to a successful conclusion.**

Councillors Lloyd, Thompson, Steel, Dickson, Thomas, McArdle, Rainey and Sheldon voted in favour of this resolution and Councillor McGahan against.

**3. RESOLVED: That RPC seek the approval of the Secretary of State / DCLG to apply for a loan of £415,000 from PWLB for a period of 25 years on a fixed interest rate basis with level half yearly repayments [- the exact term being settled once interest rates are known or earlier if required as part of the process of the application for permission to take out the loan.]**

Councillors Lloyd, Thompson, Steel, Dickson, Thomas, McArdle, Rainey and Sheldon voted in favour of this resolution and Councillor McGahan against.

Councillor Perks abstained from the voting, due to his role at Repton Village Hall Company.

#### **2518/18 BROOMHILLS FIELD & PAVILION**

Councillor Steel reported that provision for a defibrillator had been included in the specifications, which had now been sent to SDDC for the scope of the works to be checked for suitability, with regard to the release of s106 funds. Further information regarding the electrical specifications in the pavilion would be required at a later date.

#### **2519/18 NEIGHBOURHOOD PLAN PROGRESS REPORT**

Councillor Thompson said that the Plan had now been rewritten and resent to SDDC and would now be taken to Committee. Once a referendum was announced, publicity would need to take place, posters, signs etc, to ensure there was a good turnout. Councillors again expressed their thanks to Councillor Thompson.

#### **2520/18 WILLINGTON BUS SHELTER S137 GRANT**

The Clerk stated that the copy invoice from Willington Parish Council had now been received and the s137 grant payment could now be made. (2270/17)

### **2521/18 VILLAGE SIGNS**

Councillor Thompson reported that the maintenance department at Repton School had now made a gap at the top of the fingerpost sign, so that a new finger could be added. Councillors expressed thanks to Repton School for their assistance.

**RESOLVED: Councillor Thompson would contact Councillor Skeith and a new finger direction would be added to the sign.**

Details regarding the restoration of the existing Mercia signs and quotes for a new one had been circulated prior to the meeting. Councillor Thompson queried whether the signs could easily be painted by local people and Councillor Rainey believed there were 4 signs in existence.

**RESOLVED: The Police/Safety & Highways Group would investigate and report at the next meeting.**

### **2522/18 ROYAL BRITISH LEGION LAMP POST CAMPAIGN**

A letter regarding the RBL national 'Lamp Post Poppies' campaign had been distributed prior to the meeting.

**RESOLVED: Councillor McArdle would obtain further details of the campaign.**

### **2523/18 FINANCE**

#### **a) Receipts since last meeting:**

SDDC – precept	£20644.50
Repton Casuals	£ 115.00
Allotment rent – Mr M Goodman	£ 35.00
A W Lymn – Ashes Plot & interment	£ 450.00
Central England Co-Operative Ltd – re-issued cheque	£ 530.00
Central England Co-Operative Ltd – inscription	£ 160.00

#### **b) Payments since last meeting:**

None

#### **c) Payments for Approval**

S Reilly – net pay 01.05.18	£ 684.01
Cheque no 002754	
SDDC – room hire	£ 10.00
Cheque no 002755	
Mr T Parker – mole control service – Broomhills	£ 84.00
Public Health Act 1875 s164	
Cheque no 002756	
SDDC – new litter bins	£ 2247.60
Cheque no 002757	
Mrs J Storer – internal audit	£ 95.00
Cheque no 002758	
L Petts Stonemasons Ltd – headstone work	£ 204.00
Local Government Act 1972 s214 (6)	
Cheque no 002759	
BHIB Ltd – insurance	£ 938.86
Cheque no 002760	
Mr A Taylor – IT assistance	£ 95.00
Cheque no 002761	
C Hawksworth – pavilion cleaning	£ 81.00
Local Government (Misc Provisions) Act 1976 s19	
Cheque no 002762	
<b>S137 Grant:</b>	
Willington Parish Council – provision of bus shelter	£ 991.73
S4 Local Government (Misc Provisions) Act 1953 s4(2)	
Cheque no 002763	
Direct Debits:	
BT – office telephone 01.05.18	£ 48.00
Eon – Pavilion electricity	£ 149.13

Standing Order:	
Jaipur Restaurant – office rent 01.05.18	£ 220.00
<b>Repton Recreation Ground account:</b>	
Unpresented Cheque –	
1 <sup>st</sup> Repton Scouts 000003	-£ 100.00
New cheque issued-	
1 <sup>st</sup> Repton Scouts – litter picking	£ 100.00
Cheque no 000005	

**RESOLVED: The payments should be made**

**d) To approve regular Direct Debits:**

Eon – Pavilion electricity  
 BT – Office telephone  
 South Staffs Water – Pavilion & Burial Ground & Allotments

**To approve regular monthly standing order:**

Jaipur Restaurant – office rent

**RESOLVED: The regular direct debits and standing order should continue to be made.**

**e) Bank Balances:**

RBS Direct Reserve Account 30.04.18 £35695.81  
 Nat West Current Account 01.05.18 £32962.10  
 Repton Recreation Ground Account 04.04.18 £1262.68

**f) S137 Limit for 2018/19**

The section 137 (4) (a) limit of the Local Government Act 1972 for 2018-19 is £7.86; for Repton this represents a total of £16521.72

**g) Asset Register**

**RESOLVED: The Asset Register should be amended to include the new litter bins. Councillor Rainey would continue to inspect and risk assess the items listed on the Asset Register.**

**2524/18 CORRESPONDENCE**

Derbyshire County Council: Road closure; Swarkestone Quarry Planning Application; 50 Ways to make Food Go Further; Parish & Town Council Liaison Forum; South Derbyshire District Council: Chairman's Charity Concert; Saturday Refuse Freighter Service; Civic Council Meeting Invite; War Memorials Grant Scheme; Area Forum Meeting; Libraries in Derbyshire Consultation  
 Clerk to Etwall Parish Council – Library Service  
 Local resident – Traffic mirror in Milton  
 Derbyshire Police – National Rural Crime Survey  
 Royal British Legion – Lamp Post Poppy Campaign  
 Heather Wheeler MP – April Newsletter

Councillor Perks suggested that a community library facility could be incorporated within the new village hall. Councillor Thompson supported the provision of a mirror on the corner of Milton Road and Main Street in Milton and District Councillor Smith asked for the details to be forwarded.

**RESOLVED: The Village Heritage & Improvement Group would investigate the provision of a community library and details of the request for a road mirror would be sent to District Councillor Smith and to note all other correspondence.**

**2525/18 REPORTS TO NOTE**

Dalc 06 – Audit news, S137 Allowance;

**RESOLVED: to note all reports**

**2526/18 DATE OF NEXT MEETING**

Monday 11<sup>th</sup> June 2018 in the Community Room, Fisher Close, Repton at 7.30pm.

The meeting closed at 8.50pm

