

**MINUTES OF THE ANNUAL GENERAL MEETING OF REPTON PARISH  
COUNCIL HELD IN REPTON COMMUNITY ROOM, FISHER CLOSE, REPTON AT  
7.30 P.M. ON  
MONDAY 8TH MAY 2017**

**PRESENT:** Councillors Rainey, McArdle, Thompson, Skeith, McGahan and Lloyd

**STAFF AND PUBLIC IN ATTENDANCE:** S Reilly (Clerk), District Councillor Stanton and 1 member of the public

Councillor Rainey welcomed everyone to the meeting.

**2293/17 ELECTION OF CHAIRMAN**

Councillor McArdle proposed Councillor Skeith as Parish Council Chairman., seconded by Councillor Rainey. Councillor Skeith accepted the nomination.

**RESOLVED: Councillor Skeith is elected as Chairman of the Parish Council.**

**2294/17 SIGNING OF DECLARATION OF OFFICE OF CHAIRMAN**

Councillor Skeith signed the Declaration of Office of Chairman, witnessed by the Clerk.

**2295/17 ELECTION OF VICE CHAIRMAN**

It was agreed that Councillors Rainey and Thompson would be elected as joint Vice Chairmen of the Parish Council.

**RESOLVED: That Councillors Rainey and Thompson are elected as joint Vice Chairmen of the Parish Council.**

Councillor Rainey thanked members of the Parish Council and the Clerk for their support during the previous year.

**2296/17 APOLOGIES**

Councillor Perks, District Councillor Smith

**2297/17 DECLARATION OF INTERESTS:**

Councillor Lloyd expressed a personal interest in planning application 9 2017 0442 – The installation of exterior security lighting on the Church building and lych-gate at St Wystan's Church, Willington Road, Repton

**2298/17 APPROVAL OF MINUTES HELD ON 10<sup>TH</sup> APRIL 2017**

**RESOLVED: That these be signed as a true record**

**Standing Orders lifted for Public Speaking and Planning**

**2299/17 PUBLIC SPEAKING:**

A member of the public reported that the street sign for 'Chestnut Way' had been knocked over. This would be reported to SDDC.

The knotweed on Willington Road appeared to have been sprayed, the Clerk would ask County Councillor Ford for a progress report.

**2300/17 PLANNING MATTERS**

**a) Planning Applications**

9 2017 0204 – The crown raising (up to 4m) of 16 lime trees covered by SDDC TPO 320 at SK31253204 Red Lane, Repton

9 2017 0382 – The pruning and felling of trees covered by SDDC TPO 31 at Danesgate, 28 Well Lane, Repton

9 2017 0446 – Prior notification of a larger household extension with eaves of 2.7m, max height of 3.6m and extending 3.8m from part of the rear wall at 28 Springfield Road, Repton

9 2017 0355 – The erection of a three bedroom detached dwelling at 18 Springfield Road, Repton

9 2017 0442 – The installation of exterior security lighting on the Church building and lychgate at St Wystan's Church, Willington Road, Repton

9 2017 0438 – The erection of extensions to 36 Chestnut Way, Repton

**RESOLVED: There would be no comments on the planning applications**

**b) Planning Decisions**

9 2017 0204 – The crown raising (up to 4m) of 16 lime trees covered by SDDC TPO 320 at land at SK31253204 Red Lane, Repton – consent granted

9 2017 0165 – The felling and pruning of trees covered by SDDC TPO 453 at Askew Lodge, Milton Road, Repton – consent granted

9 2017 0158 – The erection of a new cattle shed at Broken Flatts Farm, Knights Lane, Repton

9 2017 0257 – The removal of existing gates and the creation of new vehicle and pedestrian gates with brick piers at Milton Grange, 2 Main Street, Milton – householder permission granted

9 2017 0241 – Listed building consent for the removal of existing gates and the creation of new vehicle and pedestrian gates with brick piers at Milton Grange, 2 Main Street, Milton – listed building consent granted

9 2017 0120 – The partial demolition of an attached store area and garden walls to accommodate a single storey rear extension with associated landscape works at 28 Well Lane, Repton – listed building consent granted

9 2017 0115 – The erection of a single storey rear extension and retaining wall and the extension to existing garage with accommodation above at 28 Well Lane, Repton – householder granted

**Standing Orders Resumed**

**2301/17 COUNTY, DISTRICT AND PARISH COUNCILLORS' REPORTS**

a) District Councillor Stanton said that the debris left in the Arboretum would be cleared; the missing Bridleway sign at Brook End was being investigated and the damaged bollard at the Cinder Track would be rectified.

b) Councillor Thompson asked if any information had been received regarding the planning enquiry for 51 Main Street, Repton. The Clerk would contact SDDC for an update.

c) Councillor Skeith updated the Parish Council on the work being carried out at Broomhills Pavilion by Mr Stubbs. The work on the shutters and guttering was near completion. An additional quote for replacing the rotten vestibule frame at the fire exit would be forwarded.

d) Overgrown hedges and grass adjacent to the seats at The Mitre Field were in need of strimming and would be attended to.

e) Councillor Rainey said that one of the light covers around The Cross was broken and he would cover it temporarily, as it could be a safety issue. A permanent cover was being requested from the local contactor who had installed the lights.

f) Councillor Rainey also reported that the opening of the Allotments for the Open Gardens Event had the required insurance, as it was covered under the Open Gardens Scheme. He was also arranging for the new Broomhills signs to be erected.

g) Councillor McGahan stated that six new trees had been planted in the Arboretum and the fees had been collected.

**2302/17 REVIEW OF STANDING ORDERS**

The Standing Orders, previously adopted on the 9th of May 2016, had been circulated, by the Clerk, prior to the meeting.

**RESOLVED: To adopt the Standing Orders.**

### **2303/17 REGISTER OF DISCLOSABLE PECUNIARY INTERESTS**

Disclosable Pecuniary Interest forms had been updated and resigned by the Councillors.

### **2304/17 CLERK'S REPORT**

#### **a) Allotments Inspection**

Following the scheduled allotments inspection, four reminders had been issued, requesting the allotment holders to improve their plots by the end of this month. A further inspection would then be made and, if necessary, a seven day notice period would be issued, before any plots, could be taken back by the Parish Council.

#### **b) Civic Council Meeting**

The Clerk informed the Councillors of the Civic Council Meeting to be held on the 25<sup>th</sup> of May.

#### **c) Summer Activities 2017**

The Clerk would circulate the dates of the activities and Councillors would indicate on which dates they were able to assist with the opening of the gate at The Mitre Field.

#### **d) Letter of Thanks - Repton Village Party**

A letter had been received thanking the Parish Council for generously supporting the Village Party.

### **2305/17 CHAIRMAN'S ANNOUNCEMENTS**

a) The Chairman, together with Councillor McGahan, would arrange a meeting with Zoe Sewter, SDDC, to discuss the use of land for an additional Arboretum.

b) The Chairman would circulate to all Councillors dates for an informative meeting with the Village Hall Committee.

### **2306/17 ARBORETUM**

Councillor McGahn reported that a regular maintenance programme would be beneficial for the trees in the Arboretum. The condition of the trees, the stakes and the bands etc would be checked and any problems identified. A charge could be added to all future trees to contribute towards the cost of the scheme, which he estimated would be approximately £500 - £600 per annum.

**RESOLVED: Councillor McGahan would obtain quotes for a regular maintenance contract for the Arboretum.**

### **2307/17 VILLAGE PLANTERS**

Councillor Lloyd had circulated information obtained in 2008, prior to the meeting, and informed the Councillors that self-watering planters were now available. The issues raised by the Councillors were: how to use the monies (£1000.00 ring-fenced for village enhancement); whether sponsorship should be considered, and the estimated total costs, including maintenance. Councillor Thompson said that research conducted for the NDP indicated that, in principle, local residents would support the use of Parish Council funds for the provision of planters. Councillor Lloyd would contact neighbouring parishes, who had installed planters, for information regarding this project. Councillor McGahan would also make further enquiries with contractors regarding the maintenance programme.

**RESOLVED: Councillors decided that planters would be considered for three locations – adjacent to the seat and War Memorial, and next to the Parish Council noticeboard in Repton and also at the triangle at Milton. A total budget of £2000.00 would be allocated for the provision of planters and £500.00 for an annual maintenance programme. Quotes would be obtained. Councillors considered the sponsoring of roundabouts not to be appropriate in this instance.**

## 2308/17 NEIGHBOURHOOD PLAN PROGRESS REPORT

Councillor Thompson reported that, together with Councillor Rainey, he had attended the Local Plan Part 2 Hearings, and had argued that the settlement boundary, with regard to Burdett Way, should go along the footpath. The Neighbourhood Development Plan is now ready for formal submission to South Derbyshire District Council. The authority will carry out a final check to ensure that the Neighbourhood Plan and all accompanying documents comply with legal requirements, and will then appoint an Examiner. Councillors thanked Councillor Thompson and the Committee for their hard work writing this document. With regard to questions raised by local residents concerning the traffic volume through Repton, Councillor Rainey would consult with the Planning Services Manager, SDDC, and also with DCC.

## 2309/17 FINANCE

The Clerk had received the insurance renewal from Aon UK Ltd, £1237.80 and had obtained a lower quote from Zurich for a similar policy - £1157.50. The Clerk had advised Aon UK Ltd of this quote, and a revised quote of £1080.43 had then been received from Aon UK Ltd for the same policy.

**RESOLVED: The Councillors resolved the Aon UK Ltd policy offered appropriate cover and accepted the lower quote of £1080.43**

### a) Receipts since last meeting:

Central England Co-Operative Ltd – interment	£ 240.00
Arboretum Trees:	
Mrs M Slack	£ 120.00
Mrs T Cavill	£ 120.00
Mr R Denniss	£ 93.60
Mrs J Sayers	£ 120.00
Mr & Mrs Chell	£ 108.00
Mrs J Gardner	£ 120.00
Returned Cheque:	
Central England Co-Operative Ltd – burial & interment	- £ 530.00
Central England Co-Operative Ltd – burial & interment	£ 530.00

### b) Payments since last meeting:

None

### c) Payments for Approval

S Reilly – net pay 01.05.17	£ 574.80
Cheque no 002667	
SDDC – room hire	£ 10.00
Cheque no 002668	
Mr N Islam – office electricity 31.01.17 – 10.04.17	£ 83.00
Cheque no 002669	
Aon UK Ltd – insurance	£ 1080.43
Cheque no 002670	
C Hawksworth – pavilion cleaning	£ 59.50
Cheque no 002671	
Direct Debits:	
South Staffs Water – Burial Ground & Allotments	£ 56.16
BT – office telephone 01.05.17	£ 42.50
Standing Order:	
Jaipur Restaurant – office rent 01.05.17	£ 220.00

### d) To approve regular Direct Debits:

Eon – Pavilion electricity  
BT – Office telephone  
South Staffs Water – Pavilion & Burial Ground & Allotments  
To approve regular monthly standing order:  
Jaipur Restaurant – office rent

### e) Bank Balances

RBS Direct Reserve Account 30.03.17 £35685.13  
Nat West Current Account 05.04.17 £17760.02  
Repton Recreation Ground Account 05.04.17 £786.34

**RESOLVED: The payments should be made and the regular direct debits and standing order should continue to be made.**

### **2310/17 CORRESPONDENCE**

South Derbyshire District Council: Walking Festival 2017; County Council Postal Votes Reminder; Agenda Flood Liaison Meeting 22.06.17; Free Family Fun Day in Swadlincote; Out & Active Easter Holiday Club; Consultation Workshop Getting South Derbyshire Active; Makers' Market Returns; Young People's Funding; Festival of Leisure Call; Dementia Awareness Week;

Heather Wheeler MP – March Newsletters

Mr M Kinsey – Debris in Arboretum

Ms K Turner – Debris in Arboretum

Mr O Abbas – Communal Interest

Mr & Mrs A Dale – Repton Traffic

Mrs M Esler – Repton Traffic

Ms L Goult – Download Traffic Route

Mr C Cuddington – Local Plan Part 2

Mrs F Wimbush – Letter of Thanks Repton Village Party

**RESOLVED: To note all correspondence.**

### **2311/17 REPORTS TO NOTE**

Dalc 06 – Devolution of Services, General Election & Purdah;

SDDC Flood Liaison Meeting – Minutes of the Meeting 02.11.16

**RESOLVED: To note**

**2312/17 DATE OF NEXT MEETING: Monday 12th June in the Community Room, Askew Grove, Repton at 7.30pm**

The meeting closed at 8.50 pm