

**MINUTES OF THE ANNUAL GENERAL MEETING OF REPTON PARISH
COUNCIL HELD IN REPTON COMMUNITY ROOM, FISHER CLOSE, REPTON AT
7.30 P.M. ON
MONDAY 9TH MAY 2016**

PRESENT: Councillors Shortt, Perks, McArdle, Thompson, Rainey, Coston, McGahan and Skeith

STAFF AND PUBLIC IN ATTENDANCE: S Reilly (Clerk), County Councillor Ford, District Councillor Stanton and 2 members of the public

Councillor McArdle welcomed everyone to the meeting.

2091/16 ELECTION OF CHAIRMAN

Councillor Thompson proposed Councillor Rainey as Parish Council Chairman., seconded by Councillor McArdle. Councillor Rainey accepted the nomination.

RESOLVED: Councillor Rainey is elected as Chairman of the Parish Council.

2092/16 SIGNING OF DECLARATION OF OFFICE OF CHAIRMAN

Councillor Rainey signed the Declaration of Office of Chairman, witnessed by the Clerk.

2093/16 ELECTION OF VICE CHAIRMAN

It was agreed that Councillors McArdle and Thompson would be elected as joint Vice Chairmen of the Parish Council.

RESOLVED: That Councillors McArdle and Thompson are elected as joint Vice Chairmen of the Parish Council.

2094/16 APOLOGIES

Councillor Dale, District Councillor Smith

2095/16 DECLARATION OF INTERESTS:

Councillor Thompson declared a personal interest regarding both 2102/16 (e) 'Repton Primary School Leavers' Party', and 2099/16 (e) regarding trees under Councillors' Reports.

2096/16 APPROVAL OF MINUTES HELD ON 11TH APRIL 2016

RESOLVED: That these be signed as a true record

Standing Orders lifted for Public Speaking and Planning

2097/16 PUBLIC SPEAKING:

A member of the public and RAS asked if the Parish Council would now allow the keeping of bees on the allotments.

Councillor Shortt said that the Parish Council would need the insurance company to provide an indemnity, not just rely on the beekeeper's insurance. The Chairman stated that he would confirm this matter with the insurance company before an agreement could be finalised regarding the keeping of bees.

2098/16 PLANNING MATTERS

a) Planning Applications

9 90156 0338 – Outline application (all matters except for access and layout to be reserved) for the erection of a single detached dwelling and detached garage on land to the front of 106 Main Street, Repton

9 2016 0253 – The erection of extensions at 2 Walnut Close, Milton

9 2016 0426 – The erection of extensions at 32 Milton Road, Repton

9 2016 0403 – The erection of an extension and external alterations at 10 Brookside Close, Repton

RESOLVED: There would be no comments on the planning applications

b) Planning Decisions

9 2016 0270 – The removal and pruning of trees at 8 Forge Close, Repton – no objection

9 2016 0233 – The erection of extensions and alterations including dormers on the existing roof (amended scheme to previously approved application 9 2015 1070) at Brook House, Milton Road, Repton – householder granted

9 2016 0187 & 9 2016 0177 – Change of use of part of building from commercial (A2) to residential (C3) and creation of internal ground floor doorway at The Cross, 3 & 5 Willington Road, Repton – listed building consent and change of use granted

9 2016 0176 – Retention of single storey rear extension, previously approved 9 2015 0402FH, with amendments to the length of the side wall of the extension and the position of the high level side window, change to the roof tiles and the removal of the rooflight in the existing rear roofslope at 7 Pinfold Lane, Repton – householder granted

9 2016 0173 – The erection of extensions and addition of dormers to existing roof at 8 Forge Close, Repton – householder granted

9 2016 1000 – The erection of a replacement dwelling with detached garage and entrance gates at land adjacent to 7A Pinfold Lane, Repton – full application granted

Standing Orders Resumed

2099/16 COUNTY, DISTRICT AND PARISH COUNCILLORS' REPORTS

a) County Councillor Ford reported on the inconsistency of car parking charges across the region, following the decision regarding Willington Car Park.

b) District Councillor Stanton expressed his disappointment that no member of the Parish Council came forward to speak regarding planning application 9 2016 1000 – 7A Pinfold Lane, Repton. District Councillor Stanton had referred this application to the planning committee, on behalf of the Parish Council, and a Councillor should have been present. Councillor Perks indicated that, on finding he would be unable to attend the meeting; he had emailed the information to Councillor Smith, copied to Councillor Stanton. Councillors restated their objection to planning application 9 2015 1199 – Demolition of existing house and the erection of a 4 bedroom replacement dwelling at Beech House, 35 Burton Road, Repton, which District Councillor Stanton would refer to the planning committee, a speaker would attend from the Parish Council.

c) Councillor Skeith reported on a meeting with Repton Casuals regarding the use of Open Spaces monies, provided by SDDC, the issues of improving the pavilion and removing trees currently being discussed. A further meeting would take place on the 6th of June. There were reports of the SDDC mowing teams lifting the gate to gain access. The Clerk would report this to SDDC.

d) Councillor Shortt reported that the fence boundary to the road at The Arboretum was starting to rot. Councillors agreed to visit the site and then decide whether to remove or renovate the fence.

e) Councillor Thompson asked who was responsible for the trees which formed a boundary between the Arboretum and the houses, and if they could be pruned. Councillor McGahan said he would investigate.

f) Councillor Thompson reported that he was still trying to organise a meeting with the Planning Department, SDDC, concerning the Neighbourhood Plan.

g) Councillor McArdle asked if any Councillor could donate a spare vacuum cleaner for the office; otherwise the Parish Council would need to purchase one. Councillors would check before the next meeting.

h) Councillor McArdle reported a complaint received regarding damage to a headstone in Monsom Lane Burial Ground. The headstone was covered by an insurance policy and the contractor responsible for mowing had met with the individual. The Clerk was asked to contact the contractor regarding the strimming of the Burial Ground.

i) The Chairman reported a large pothole on Monsom Lane. County Councillor Ford replied that work had commenced repairing potholes in the region.

j) Councillor Thompson asked if County Councillor Ford could ask for the traffic survey data, previously requested, to be forwarded to the Parish Council. County Councillor Ford said he would investigate the delay.

2100/16 REVIEW OF STANDING ORDERS

The Standing Orders previously adopted on the 20th of July 2015 had been circulated, by the Clerk, prior to the meeting.

RESOLVED: To adopt the Standing Orders.

2101/16 REGISTER OF DISCLOSABLE PECUNIARY INTERESTS

Disclosable Pecuniary Interest forms had been updated and resigned by the Councillors.

2102/16 CLERK'S REPORT

a) Change of Date for Audit Submission

The Clerk reported that Grant Thornton had agreed to a later submission date of the 17th of June.

b) Derbyshire & Derby Minerals Local Plan Update

The Clerk had circulated the update to the Councillors prior to the meeting.

RESOLVED: No further comments would be submitted.

c) AED Cabinets

The Clerk reported that the cabinets had now been installed and the defibrillators were available for use. An article would be placed in the Jottings, acknowledging the contribution from Repton School and County Councillor Ford's Community Fund.

d) Doveridge & District First Responders' Letter

The letter had been circulated prior to the meeting.

RESOLVED: Whilst the Councillors themselves were unable to support this initiative, the scheme would be publicised in the Parish Magazine and on the website.

e) Repton Primary School Leavers' Letter

A letter had been received requesting use of the Mitre Field for the Leavers' Party on Tuesday 26th of July.

RESOLVED: The use of the Mitre Field would be allowed, with the disclaimer that the organisers should provide their own insurance cover and exclusive usage could not be granted.

f) Memorial Application

An application had been received for a sloping memorial on an ashes plot.

RESOLVED: The Councillors upheld the rule that ashes memorials should be flat to the ground.

2103/16 CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

2104/16 RELOCATION OF BENCH

The bench would not be located outside the allotments due to concerns expressed by local residents. Councillors suggested that the new play area in the housing development would be an ideal location.

RESOLVED: District Councillor Stanton would ascertain who would be responsible for the play area and whether the bench could be sited there.

2105/16 VANDALISM / ANTI-SOCIAL BEHAVIOUR IN REPTON

The Councillors discussed the recent incidents of vandalism and burglary within the village and whether the provision of cctv on High Street would reduce these crimes.

RESOLVED: Councillors were not convinced that the use of public money for the provision of cctv would reduce the relatively infrequent incidents or that the continued maintenance and monitoring of the system would be a good use of funds.

2106/16 NEIGHBOURHOOD PLAN PROGRESS REPORT

Councillor Thompson reported that the redrafted Neighbourhood Plan would be available on their website prior to the Repton and Milton consultation events, to be held on the 28th and 29th of June. The finalised document would be available in the autumn.

2107/16 HARD SURFACING OF ALLOTMENT COMPOST AREA

Councillor Coston would liaise with RAS regarding the hard surfacing of the compost area; the provision of composters and the provision of a polytunnel.

The stipulated size of a hen house and run had been exceeded by one allotment holder.

The Clerk had received a quote for the upgrade of the allotment tap – D Sayers £187.00. Mr Sayers had previously carried out work for the Parish Council and due to this being a small job, it was difficult to obtain further quotes.

RESOLVED: The Chairman would visit the allotments and then reconsider the wording regarding the size of chicken coups and runs. The Chairman would report to Councillors at the next meeting. RAS were responsible for contacting their own members; contact information held by the Parish Council could not be shared, due to data protection rules. The Councillors agreed the quote received regarding the tap upgrade.

2108/16 FINANCE

The Clerk had received the insurance renewal from Aon UK Ltd, £1414.15 and had obtained a lower quote from Zurich for a similar policy, £1280.00. The Clerk had advised Aon UK Ltd of this quote, a revised quote of £1210.17 had then been received from Aon UK Ltd for the same policy.

RESOLVED: The Councillors resolved the Aon UK Ltd policy offered appropriate cover and accepted the lower quote of £1210.17.

a) Receipts since last meeting:

Allotment Rents:

Mr C Johnson	£ 18.00
Mr R Fisher	£ 18.00
Mr M Harris	£ 18.00
Ms G Raven	£ 15.00
Mr A Topping	£ 33.00
Mr Archer	£ 18.00
Mrs T Cavill	£ 30.00
Mr R Trueman	£ 30.00
Mr C Tranter	£ 30.00
Dr P Smith	£ 18.00
Mr R McCormack	£ 20.00
Repton Casuals – fees	£ 197.00
SDDC – Neighbourhood Planning Grant	£ 5000.00
Art Stone Memorials –shortfall memorial fee (R. Taylor)	£ 20.00

b) Payments since last meeting:

None

c) Payments for Approval

S Reilly – net pay to 01.05.16	£ 469.56
Cheque no 002561	

SDDC – room hire	£	20.00
Cheque no 002562		
Mr D Whiting – AED Cabinets	£	686.72
Cheque no 002563		
C Hawksworth – Pavilion cleaning	£	51.00
Cheque no 002564		
Repton Village Hall Company – Badminton Sessions	£	168.00
Cheque no 002565		
Mr N Islam – office electricity 17.12.15 – 17.03.16	£	112.42
Cheque no 002566		
D Sayers – leaking pipe at Broomhills Pavilion	£	45.00
Cheque no 002567		
Aon UK Ltd – insurance policy	£	1210.17
Cheque no 002568		
Direct Debits:		
Eon – electricity pavilion 28.04.16	£	96.04
BT – office telephone 01.05.16	£	42.50
Standing Order:		
Jaipur Restaurant – office rent 01.05.16	£	190.00
d) To approve regular Direct Debits:		
Eon – Pavilion electricity		
BT – Office telephone		
South Staffs Water – Pavilion & Burial Ground & Allotments		
To approve regular monthly standing order:		
Jaipur Restaurant – office rent		
e) Bank Balances		
RBS Direct Reserve Account 31.03.16	£35672.92	
Nat West Current Account 31.03.16	£15027.99	
RESOLVED: The payments should be made and the regular direct debits and standing order should continue to be made.		

2109/16 CORRESPONDENCE

Derbyshire County Council: Illegal Money Lending Training; Derbyshire & Derby Minerals Local Plan Update; Willington Car Park Decision; Online Book Club; South Derbyshire District Council: Aviva Women's Tour of Britain; Draft Sex Establishment Policy; Swadlincote Town Crier; Jobs Fair; Cycling Action Plan; Wednesday Night Project; Fly-Tipper Caught; Melbourne / Mercia Temporary Cover; Cycling Stakeholders Call; Queen's 90th Beacon; Weekly Crime Update; Outdoor Table Tennis Bid; The Three Marinas Charity Walk; Chairman's Walk; Severn Trent Water Briefing; Farmers' Market; Swadlincote Festival of Transport; Orienteering Challenge; Weekly Crime Update; Know How to Vote;

Ms P Kingman – Damage to Memorial Stone
Dalc – Transparency Fund
Doveridge Parish Council – Doveridge & District First Responders
Heather Wheeler MP – April Newsletter

RESOLVED: To note all correspondence.

2110/16 REPORTS TO NOTE

Dalc 08 – Governance & Accountability

RESOLVED: To note

2111/16 DATE OF NEXT MEETING: Monday 13th June in the Community Room, Askew Grove, Repton at 7.30pm

The meeting closed at 8.40 pm

CLOSED ITEM

2112/16 CLERK'S JOB DESCRIPTION & HOURS

The Clerk outlined the increased work load and responsibilities due to increased audit regulations and the rotation of the role of Chairman. The Clerk had worked additional unpaid hours for the previous three months.

The Clerk left the meeting.

RESOLVED: The Councillors agreed to increase the Clerk's contracted hours to 12 per week. The Clerk to work additional unpaid hours to cover the paid hours for two of the Monday Bank Holidays.